

Curriculum Vitae

MST. AYRIN AKTAR

Present Address:

Village: Gopalpur, Post Office: M. Nagarbari-5210

Police Station: Biral, District: Dinajpur

Mobile: +8801750-378259

Email: ayrinaktar573@gmail.com



Career Objective

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills where I can utilize my skills and business studies background to the maximum.

Educational Qualifications

1. Master of Business Administration (M.B.A)

University	: Begum Rokeya University, Rangpur
Major	: Finance and Banking
Passing Year	: 2021
Result	: CGPA 3.75 out of 4.00

2. Bachelor of Business Administration (B.B.A)

University	: Begum Rokeya University, Rangpur
Major	: Finance and Banking
Passing Year	: 2020
Result	: CGPA 3.45 out of 4.00

3. Higher Secondary Certificate (H.S.C)

Institute	: Dinajpur Govt. College
Group	: Business Studies
Board	: Dinajpur
Passing Year	: 2016
Result	: GPA 4.83 out of 5.00

4. Secondary School Certificate (S.S.C)

Institute	: Munshipara High School
Group	: Business Studies
Board	: Dinajpur
Passing Year	: 2014
Result	: GPA 5.00 out of 5.00

Computer Skill

Completed a 6-month computer course under directorates of social service with the result of A+. Good at MS PowerPoint, Excel, Word. Well internet access capability with browsing and social media tasks.

Extra-Curricular Activities

Event organizer (Successfully organized and managed events), Leadership roles in Organization, Public Speaking (Participated in presentations, events enhancing communication and innovative thinking skills), Cultural and Sports activities.

Proficiency in English

Reading: Excellent

Writing: Excellent

Speaking: Good

Other Things to Disclose

I am a dedicated girl who is able to handle multiple tasks on a daily basis and always energetic and ready to learn new skills. I have done two research paper after completing BBA and MBA (unpublished). I am always honest and loyal to my work, flexible and keep calm myself in tough situation. Willing to relocate anywhere in Bangladesh based on job requirements and ready to join immediately or as per employer's requirements.

Personal Information

Name	: MST. AYRIN AKTAR	Marital Status	: Single
Father's Name	: MD. ABUL HOSSAIN	Gender	: Female
Mother's Name	: MST. AKLIMA BEGUM	Blood Group	: (B+)
Date of Birth	: 14 Jun, 1998	Residence Phone	: 01785-455252
Religion	: Islam	National ID	: 2854292055

REFERENCES

Name	: Md. Shakhaowat Hossain	Name	: Dr. Abu Sadat Md
Position	: Associate Professor	Position	: Professor
Institute	: BRUR	Institute	: Jahangirnagar University
Email	: ms_shapon@yahoo.com	Email	: sayem8282@juniv.edu
Mobile	: +8801723-084234	Mobile	: +8801707-421353
Relation	: Teacher	Relation	: Uncle

I hereby assure you that all the information supplied in this curriculum vitae is true, and if any inconsistency found then you have right to reject it.



Signature

Date: 01/01/2025