

RESUME

Of

SUMON BHOTTACHARJO

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❖ Career Objective:

The main goal of my career is to pursue a more challenging job in a dynamic and esteemed company where I will be able to work in any kind of situation with full efforts and freedom by utilizing my academic and professional knowledge and certainly be able to achieve the company's goals.

❖ Career Summary:

To build up my carrier in Managerial Sectors with a wide range of upper class analytical and problem-solving approaches enriched with planning, initiating, managing and leading skills as well as having a considerable scope of work and responsibility to develop my creativity and skill of facing challenges of life.

❖ Academic Profile:

◆ Bachelor of Arts (B.A. Honors):

- Subject : History
- Passing Year : 2021
- Result : CGPA 2.56 (Out of 4.00)
- Institute Name : Govt. M. M. College, Jashore.
- University : National University
- Duration : 4 Years

◆ Higher Secondary Certificate (H.S.C):

- Group : Humanities
- Passing Year : 2017
- Result : GPA- 3.67 (Out of 5.00)
- Institute Name : Bankra Degree College, Bankra.
- Board : Jashore

◆ Secondary School Certificate (S.S.C):

- Group : Science
- Passing Year : 2015
- Result : GPA- 3.89 (Out of 5.00)
- Institute Name : Bankra J. K. Secondary School
- Board : Jashore

❖ Training Summary:

◆ Computer:

- Topic of Training : Computer Office Application
- Achievement/Result : A+
- Passing Year : 2020
- Duration : 6 Months
- Institute Name : Khan Computer Training Center, Jashore.
- Through : BTEB

❖ **Computer Proficiency:**

- ◆ Windows (XP, 7, 8, 8.2, 10, 11).
- ◆ M.S. Word, Excel, Power Point (03, 07, 10, 13, 16, 19, 21).
- ◆ Internet and E-mail applications.

❖ **Language Proficiency:**

Reading, Writing & Speaking proficiency both in Bengali & English.

❖ **Personal Strength:**

- ◆ Excellent interpersonal communication skills
- ◆ Innovative, persuasive, self-driven and goal oriented
- ◆ Strong team player & relationship management skills
- ◆ Positive attitude to professional pressure

❖ **Personal Profile:**

- ◆ Name : **Sumon Bhottacharjo**
- ◆ Father's Name : Gobindo Bhottacharjo
- ◆ Mather's Name : Chandona Rani
- ◆ Present Address : Care of : Gobindo Bhottacharjo
Village : Uzzalpur
Post Office : Digdana
Upazila : Jhikargacha
District : Jashore.
- ◆ Permanent Address : Care of : Gobindo Bhottacharjo
Village : Uzzalpur
Post Office : Digdana
Upazila : Jhikargacha
District : Jashore.
- ◆ Date of Birth : 30 December, 2000
- ◆ Gender : Male
- ◆ Marital Status : Unmarried
- ◆ Nationality : Bangladeshi (By Birth)
- ◆ Religion : Hinduism
- ◆ National ID No : 9164596257
- ◆ Blood Group : B+ ('B' Positive)
- ◆ Height : 5 feet 5 Inch
- ◆ Weight : 58 kg

❖ **Declaration:**

It is strictly declared that the information is given in this Resume is correct. If enrolled, shall confirm of the constitution, by laws, rules & regulation of the company or institution.



(Sumon Bhottacharjo)