



MD.MILON MIA

📞 01625832978

@ milon212653@gmail.com

📍 TRISHAL,MYMENSINGH

WORK EXPERIENCE

Purvasha Textile Ltd.

Store Officer.

2020-2023.

Dekko Accessories Ltd.

Data Entry Operator.

2023-2024.

SKILLS

- MS Word, MS Excel (Advanced), MS PowerPoint.
- Internet Research & Email Communication.
- Operating Systems (Windows/Linux)
- Graphics Design & Basic Video Editing.
- Digital Marketing & Email Marketing.
- Data Entry & Online Platforms (Fiverr/Upwork)
- AI Tools & ChatGPT for productivity.

LANGUAGE

English

Bangla

Good communication skills in English and Bengali with clear handwriting in both.

About Me

To contribute in an organization where I can integrate my knowledge and skills to develop that organization and explore my potentials.

EDUCATION

Secondary School Certificate(S.S.C)

Name of Institute : Shakhua High School.

Subject : Science

Board : Dhaka

Passing Year : 2017

Result : 3.82

Higher Secondary School Certificate (H.S.C)

Name of Institute : Govt. Nazrul College, Trishal

Board : Dhaka

Passing Year : 2019

Group : Humanities

Result : 2.67

Higher Secondary School Certificate (H.S.C)

Name of Institute : Govt. Nazrul College, Trishal

Board : Dhaka

Passing Year : 2019

Group : Humanities

Result : 2.67

Bachelor of Arts (B.A) in Political Science

Name of Institute : Nasirabad College, Mymensingh

University : National University

Passing Year : 2023

Result : 2.70

Personal Information

- Name : Md. Milon Mia
- Father's Name : Md. Wares Ali
- Mother's Name : Mst. Rashida Akter
- Date of Birth : 01.01.2000
- NID : 9157779779
- Marital Status : Married
- Religion : Islam
- Nationality : Bangladeshi

SIGNATURE