

RESUME OF MD. RAJU AHAMED



Bagungaon, Pirganj-5110

Pirganj, Thakurgon.

Mobile: 01756-534494

E-mail: mdrajuahamed3939@gmail.com

Career Objects

I desire to develop my career in Finance, Marketing, Leasing and any kind of creative sectors where I can explore my creativity in it full length.

Educational Background

B.B.A, Honors (Bachelor of Business Administration)

Name of University	: Pirganj govt. College, Thakurgaon
Major	: Management
Session	: 2018-2019
CGPA	: 2.93 (out of 4)
Passing Year	: 2022

HSC (Higher Secondary Certificate)

Institution	: D.N Degree Collage, Thakurgaon
Name of Board	: Bangladesh Technical Education Board
Group	: Accounting
Result	: 4.46 (out of 5)
Passing Year	: 2018

SSC (School Secondary Certificate)

Institution	: Bishmail Technical & Business Management College, Thakurgaon
Name of Board	: Bangladesh Technical Education Board
Group	: Computer & information technology
Result	: 4.82 (out of 5)
Passing Year	: 2015

Responsibilities

- Initiative awareness building activities about company and materials.
- Keep financial record and document.
- Provide better service on behalf of company.
- Prepare Target plan, Monthly requisition, report and action plan etc.
- Ensure all proper documentation related to expenditure at field.

Language Proficiency

- English: Fluent in speaking and competent in reading and writing.
- Bengali: Fluent user of pure Bengali.

Computer Proficiency

- ❖ Efficient in Microsoft Office :(MS Word, Ms Excel, Access, Power point)
- ❖ Internet Browsing.

Personal Details

Father's name : Md. Nazim Ahamed
Mother's name : Mst. Jhanara
Date of birth : 10 Nov, 1998
Sex : Male
Marital Status : Unmarried
Blood Group : B+ (ve)
Height : 5-7 (inch)
Religion : Islam
Nationality : Bangladeshi
National ID : 7355337184

Permanent Address

C/O: Md. Nazim Ahamed, Vill: Bagungaon, Post: Pirganj-5110, P/S:Pirganj,
Dist:Thakurgaon.

References

1. Md. Habibur Rahman Lecturer Management Department of Business Administration Pirganj govt. College, Thakurgaon Cell: 01722-915162	2. Md. Alomgir Assistant Teacher Pirganj Pilot High School, Thakurgaon Cell: 01740-010455
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I, hereby, declare that the given information above is true, fair and fully updated.

Signature

Raju Ahamed