

RESUME OF JOYA RANI SARKAR



PRESENT ADDRESS:

**Sajjankanda, Rajbari, Rajbari Sadar,
Rajbari.**

Contact No: + 01743-317122

CAREER OBJECTIVE:

I want to build my career with a well-established organization where I exploit my talents qualities and opportunities to contribute to success of the organization as well as to the professional and personal development of myself.

EDUCATIONAL QUALIFICATION

Bachelor of Social Science (B.S.S)

Institute : Faridpur Govt. Rajendra College.
Group : Humanities.
Passing Year : 2022
Board : Dhaka.
Result : CGPA-2.98

Higher Secondary Certificate (H.S.C) .

Institute : Rajbari Govt. Adarsha Mohila College.
Group : Humanities.
Passing Year : 2018
Board : Dhaka.
Result : GPA-3.25

Secondary School Certificate (S.S.C)

Institution : Ankur School & College, Rajbari.
Subject : Humanities.
Passing Year : 2016
Board : Dhaka.
Result : GPA-3.72

LANGUAGE PROFICIENCY:

Language	Reading	Writing	Speaking
English	Medium	Medium	Medium
Bengali	High	High	High

SKILLS :

✓ Computer

COMPUTER SKILL

- Microsoft Office Application.
- Excellent organizational skills.
- Strong communication skills.
- Ability to work independently as well as in a team Detail-oriented and able to prioritize tasks effectively.

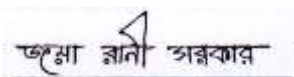
PERSONAL INFORMATION:

Father's name : Bablu Kumar Sarkar
Mather's name : Shukla Rani Sarkar
Permanent Address : Vill- Sajjankanda, P.O- Rajbari-7700, P.S- Rajbari,
Dist- Rajbari.
Date of Birth : 10/05/1999
Nationality : Bangladeshi
Blood Group : A+
Religion : Hinduism
Sex : Female
Marital Status : Married

DECLARATION OF AUTHENTICITY:

I declare hereby that all information that I have presented so far are true to my knowledge. If required and where applicable, this document can be supported by authentic Certificates/papers .

SIGNATURE



Signature

Date: