

CURRICULAM VITAE OF

ISMAIL HOSEN



Hizlain, Manikganj Sadar, Manikganj-1800



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Career Objective

I'm seeking employment with a company where I can grow professionally and personally. I seek challenging opportunities where I can fully utilize my skills and creativity for the success of the organization. I would like to success in a stimulating and challenging environment, kindly provide me with opportunities for advancement.

Career Summary

A talented graduation with first class results in Management from National University. Have an excellent communication and IT skill. I want to start a career in the development sector.

Career & Application Information

Available for : Full Time
Preferred job : Operations Management, Accounts & Finance, Coordinator, Marketing.
Professional skills : Customer Service, customer management, Decision Making,
Teamwork, Data Entry, Shorthand and ETC.

Skills

• IT/Telecommunication • Internet • Microsoft Office • Strong Management Skill • Ms office Word • Excel Sheet • Photoshop & Illustrator.

Computer Proficiency

Operating System : Windows XP, Windows 7, Windows 10.
MS Office : MS Word, Excel, Power Point and Access.
Internet : Basic IT Knowledge, E-Mail, Internet Browsing.

Education

B.B.A in Management

Govt. Debendra College

Session: 2017-18

Passing Year: 2021

Result: CGPA 2.83(Out of 4.00)

H.S.C in Business Studies

Govt. Debendra College

Session: 2015-16

Passing Year: 2017

Result: GPA 3.33(Out of GPA 5.00)

S.S.C in Business Studies

Lemubari Binoda Sundry High School

Session: 2012-13

Passing Year: 2014

Result: GPA 4.38(Out of GPA 5.00)

Language Proficiency

English : Ability to listening, speaking, reading well and writing.

Bangla : Mother Tongue.

Personal Information

Father's Name : Kafil Uddin

Mother's Name : Saleha Begum

Nationality : Bangladeshi

NID No : 7803698393

Date of Birth : 01 October 1996

Religion : Islam

Gender : Male

Height : 5 Feet 6 Inches

Marital Status : Unmarried

Permanent Address : Village- Lemubari, Post Office- Maluchi 1800,
Police Station- Manikganj Sadar, District- Manikganj.

Reference

NAME: Ebrahim Khondoker

Designation: Assistant Professor

Department of Management

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NAME: Soniya Tahomin Julakha

Designation: Professor

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Declaration

I hereby, declare that the above information is true and relevant to the best of my knowledge.



Ismail Hosen