

Resume of

ANIK CHANDRA DAS

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Career objective

I would like to work in a creative and challenging area in where I can show my competency as well as to deal with mass people in order to sir and my country. To obtain a position that will enable the use of my strong organizational skills.

Academic Qualifications

Masters of Arts (M.A)

Institute : Dhaka College.
University : Affiliated of Dhaka University.
Subject : Bangla
Result : CGPA 2.62 (out of 4)
Year of passing : 2022

Bachelor of Arts (B.A) Hon's

Institute : Dhaka College.
University : Affiliated of Dhaka University.
Subject : Bangla
Result : CGPA- 2.75 (Out of 4)
Year of passing : 2021

Higher Secondary Certificate (H.S.C):

Institute : Solimuddin Chowdhury College
Group : Business Studies
Board : Dhaka
Result : GPA- 4.33 (Out of 5.00)
Passing Year : 2017

Secondary School Certificate (S.S.C):

Institute : Kanchan Bharat Chandra High School
Group : Business Studies
Board : Dhaka
Result : GPA- 4.28 (Out of 5.00)
Passing Year : 2015

Job Experience

(1) NGO : DUSHTHA SHASTHYA KENDRA (DSK)

- **Project Name:** WASH4 Urban Poor DNCC Phase-2 (Supported by WaterAid)
- **Position :** Community Mobilizer (Shastho Nirapatta Scheme-SNS)
- **Duration:** 16-01-2024 to 31-03-2024.

(2) NGO : DUSHTHA SHASTHYA KENDRA (DSK)

- **Project Name:** [WIST Bangladesh Ltd] Drink well
- **Position :** Community Mobilizer
- **Duration:** 01-05-2024 to till now.

Strengths

- Punctual and hardworking, able to work under pressure.
- Self-confident and a positive influence on others.
- Takes responsibility and completes assigned tasks.
- Able to work in a group under the guidance of others.
- Sound ethical background and high integrity.
- Good communication and presentation skills.
- Self motivated person

Computer Skill

Certificate Course on Computer Office Application:

- Certificate Course on Computer Office Application: 1) Operating System 2) MS Word, 3) MS Excel 4) MS Power point 5) Internet Browsing & E-mailing.
- Institute: Kanchan Institute of Information Technology, Narayanganj.
- Duration: 6 months (Jan-June, 2021).
- Result: A

Language Proficiency

- Bengali : Mother Language,
- English : Proficiency in English Reading, Writing & Speaking.

Personal details

Name : **Anik Chandra Das**
Father's Name : Nitai Chandra Das
Mother's Name : Asha Lata Das
Date of Birth : 03rd July, 1999
Nationality : Bangladeshi.
Religion : Hindu
Marital Status : Unmarried
Height : 5'-3"
Sex : Male
Blood Group : A+
National Id : 3755091646

Present address:

Vill: Kanchan, Ward: 06, P.O: Kanchan-1461,
P.S: Rupganj, Dist: Narayanganj.

Permanent Address:

Vill: Kanchan, Ward: 06, P.O: Kanchan-1461,
P.S: Rupganj, Dist: Narayanganj.

Declaration

I, under signature confirm that, according to my sense and belief. This Resume appropriately expresses my qualifications as well as me. For any clarification I shall be able to provide required legal papers.

Signature

Anik Chandra Das

Date:/...../.....