

Curriculum Vitae Of SHOVO SARDAR

Patiya, chattogram

Cell: 01822-541301

Email: shovosardar301@gmail.com

Career Objective:

Develop a Dynamic and challenging career integrating my merit, intelligence, knowledge and determined to devote myself where there is an opportunity to implement and work as the efficient with trust and honesty.

Scholastic Status:

Master's of Business Administration (MBA)

- Institution : BGC Trust University Bangladesh.
- Subject : Finance
- Result : CGPA-3.23 (out of 4.00)
- Passing Year : 2021
- University : BGC Trust University

Bachelor of Business Administration (BBA)

- Institution : BGC Trust University Bangladesh.
- Subject : Finance
- Result : CGPA-2.55 (out of 4.00)
- Passing Year : 2020
- University : BGC Trust University

Higher Secondary Certificate (H.S.C)

- Institution : Begum Gul Chemonara Academy (School & College)
- Group : Business Studies
- Passing Year : 2015
- Result : GPA-2.92 (Out of 5.00)
- Board : Chattogram

Secondary School Certificate (S.S.C)

- Institution : Chakrashala Krishi High School, Patiya, Chittagong.
- Group : Business Studies
- Passing Year : 2013
- Result : GPA-3.81 (Out of 5.00)
- Board : Chattogram

Computer Skill:

- Office Management
- Computer Programming Languages
- Database Languages

Language Proficiency:

English: Fluent in both Verbal and writing,

Experience:

Internship Certificate for Two Months Experience (National Bank Ltd).

Interests and Hobbies:

- Reciting, Reading News Paper and introducing new persons, sing a song.
- Sports

Workshop:

- CV/Resume Writing and interview tips and Techniques
organized by.
BGC Trust University Bangladesh, Chattogram.
- Career Objective Programme.

Key Skill:

Leadership, Negotiation, Presentation, Self driven, Quick Decision Making, Public Relation, Persuasion, Team Work, Ability to Work under Pressure, Time Management.

Personal Information:

- Name : Shovo Sardar
- Father's Name : Shamir Sardar
- Mother's Name : Basu Sardar
- Permanent Address : Vill: Khata Kachuai, Ward no:04
16No. Kachuai Union,
P.O: Ollirhat-4370,
P.S: Patiya,
Dist: Chattogram.
- Present Address : As Above.
- Date of Birth : 22 December, 1996
- Religion : Hindu
- Nationality : Bangladeshi (by birth)
- Home District : Chattogram.
- Marital Status : Unmarried
- Blood Group : A+
- Gender : Male

Proclamation:

I do here by declare that the particulars provided there are true and no misinformation is given.

Signature: