



Resume

Of

ARJUN

Contact: +8801716-972297

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Address: Nageshwari, Kurigram



Educational Qualification:

Masters of Social Science (MSS)

University: National University
Institute: Kurigram Govt College
Department: Economics
Session Year: 2017-2018
Passing Year: 2019
Result: CGPA 2.52

Bachelor of Social Science (BSS)

University: National University
Institute: Kurigram Govt College
Department: Economics
Session Year: 2013-14
Passing Year: 2017
Result: CGPA 2.88

Higher Secondary School (HSC)

Board: Dinajpur Board
Institute: Nageshwari College
Group: Humanities
Session Year: 2011-12
Passing Year: 2013
Result: GPA 4.10

Secondary School Certificate (SSC)

Board: Dinajpur Board
Institute: Muriahat High School
Group: Humanities
Session Year: 2009-10
Passing Year: 2011
Result: GPA 4.00



CAREER OBJECTIVE:

Dedicated professional seeking opportunities to leverage skills in strategic planning, community empowerment, and project management to drive impactful socioeconomic development. Committed to fostering financial inclusion and cooperative initiatives for the betterment of communities in Bangladesh.



WORK EXPERIENCE:

UPAZILA PROGRAMME ASSISTANT

Nageshwari Upazila Teacher's Employees Co-Operative Credit Union Ltd
01 August 2016 to 15 February 2023.

- Develop and implement strategic plans to enhance financial inclusion and cooperative development within assigned Upazilas.
- Provide training and capacity building support to local credit unions, fostering sustainable financial practices and community empowerment.
- Facilitate collaboration between local stakeholders, government agencies, and international organizations to promote cooperative initiatives and socioeconomic development.



TRAINING SUMMARY:

1. COMPUTER DATABASE PROGRAMMING

Institute: Bangladesh Technical Education Board, Dhaka.

Duration: 360 Hours (6 Months)

Topic Covered: MS Word, MS Excel, MS PowerPoint, MS Access, Internet, Hardware and Software Basics.

2. DIPLOMA IN COMPUTER SCIENCE

Institute: Bangladesh Computer Education Board

A project of Nurul Islam Jubo Unnayan Society

Duration: 360 Hours (6 Months)

Topic Covered: MS Word, MS Excel, MS PowerPoint, MS Access, Internet, Hardware and Software Basics, Adobe Photoshop, Adobe Illustrator.

3. VILLAGE BASED UNARMED VDP BASIC TRAINING

Institute: Ansar VDP Academy, Shafipur, Gazipur.

Duration: 10 Days

Topic Covered: Ansar members also participate in education extension activities, tree plantation, population control, women empowerment, sanitation activities.



General Skills:

1. PROFESSIONAL-

- Customer Relationship Management
- Team Management & Training
- Vendor & Cash Management
- MS Office Applications

2. SOFT SKILLS-

- Fast Learner
- Multi-Tasker
- Cultural Awareness
- Attention to Detail
- Leadership
- Team Work



LANGUAGE PROFICIENCY:

- English ----- ★★★★★☆
- Bangla ----- ★★★★★★



EXTRACURRICULAR ACTIVITIES:

- Tutoring
- Cultural Clubs
- Fund Rising
- Blood Donation
- Student Council



PERSONAL INTEREST:

- Traveling
- Reading
- Photography
- Playing Cricket
- Playing Football
- Bike Riding (valid DL available)

4. CERTIFICATE OF RECOGNITION

Institute: JAAGO Foundation

Topic Covered: In recognition of his/her outstanding contribution and active participation in the Shabdthane Online A- Online Safety Awareness Campaign, raising awareness about online safety, effective communication, responsible use of digital platform.

5. CERTIFICATE OF ENTHUSIASTIC YOUTH RECOGNITION

Institute: RDRS Bangladesh.

Topic Covered: Public awareness and public welfare work includes education expansion activities, tree plantation, population control, women's empowerment, participation in sanitation activities, elimination of child marriage, elimination of dowry system, etc.



PERSONAL PROFILE:

Father's Name	:	Anonto Mohon Bapari
Mother's Name	:	Protima Rani
Date of Birth	:	15/07/1995
Nationality	:	Bangladeshi
Religion	:	Sanatan
Sex	:	Male
Height	:	5 Ft 5 Inch.
Weight	:	65kg
Blood Group	:	B+
Marital Status	:	Married
Permanent Address	:	Nageshwari, Kurigram



DECLARATION:

I declare that all information presented herein is true to the best of my knowledge. If necessary and where applicable, these documents can be supported by the corresponding authentic certificates.



Reference:

1. Niren Chandra Barapi
 Head Teacher
 Govt Primary School
 Muriahat Govt Primary
 School, Kurigram.
 Relation : Uncle
 Mob : 01713-764076

2. Sree Mithun Chandra Roy
 Medical Information Officer
 Aristo Pharma Ltd.
 Areta Galen, Chronic Care Division
 Birampur, Dinajpur.
 Relation : Brother
 Mob : 01888-811465

Date:

Signature