

Resume of Dipak Chandra Sarkar

Mailing Address:

Dipak Chandra Sarkar
Pubali R/A, Moulvibazar Road,
Sreemangal, MoulviBazar.
Email: dcsarkar82@gmail.com.

Mobile: 01671624705

Career Object:



To build a successful career in sales and marketing where I can utilize my communication, customer relationship, and business development skills to achieve organizational growth while consistently meeting and exceeding sales targets.

Work Experience:

❖ Sales Representative (SR)

Abul Khair Group, Moulvibazar
August 2025 – at Present

- Conduct market road mapping to identify new business opportunities and customer segments.
- Build and maintain strong client relationships while achieving monthly sales targets.
- Promote products through effective presentations, demonstrations, and marketing campaigns.
- Track market trends and competitor activities to support strategic business decisions.
- Deliver after-sales service, ensuring customer satisfaction and long-term loyalty.

❖ Credit Officer

Tishari Multipurpose Co-operative Society, Sreemangal Branch
January 2024 – June 2025

- Expanded the branch's customer base through active client acquisition.
- Supported branch business development by driving growth initiatives.
- Achieved sales and performance targets consistently.
- Handled cash collection and maintained accurate financial records.

Self-Assessment:

- Good at communication
- Able to set priorities and routine tasks
- Optimistic, confident and friendly as a person
- Willing to learn and grow by accepting responsibilities
- Magnitude and direction

Computer Skills:

Fundamental of OS. Microsoft Office (MS Word, MS Excel, MS PowerPoint, Internet etc.

Educational Details:

- **Bachelor of Science (B.Sc.) in Zoology**

M.C. College, Sylhet

Graduation Year: 2009 (Exam held for 2012 session)

Achieved 3rd Class

- **Higher Secondary Certificate (H.S.C.) – Science**

Sreemangal Govt. College, Sylhet Board

Year: 2005

GPA: 2.90 / 5.00

- **Secondary School Certificate (S.S.C.) – Science**

Victoria High School, Sylhet Board

Year: 2003

GPA: 3.19 / 5.00

Languages:

- Competent in Reading, Writing and Spiking English.
- Capable of Reading, Writing and Speaking Bengali Fluently.

Personal Information:

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|----|--------------------|---|---|
| 1. | Father's Name | : | Krishna Chandra Sarkar |
| 2. | Mother's Name | : | Shanta Rani Sarkar |
| 3. | Permanente Address | : | Pubali R/A, MoulviBazar Road
Sreemangal, Moulvibazar |
| 4. | Date of Birth | : | 2nd February 1988 |
| 5. | Nationality | : | Bangladeshi by birth |
| 6. | National Id | : | 8250215046 |
| 7. | Religion | : | Hindu |
| 8. | Marital Status | : | Married |
| 9. | Driving Licence | : | MB00402911L00001 |

Reference (s):

Mr Prazzal Day

Branch Manager

Krishi Bank, Kanaighat , Sylhet

Mobile: 01717468772

Mr Bishwajith Debnath

Principal Officer

Brac Bank PLC, Sreemangal Sub Branch

Mobile: 01732200361

Dipak Chandra Sarkar

(Signature with date)