

CURRICULUM VITAE

Name : **MOST. SUMI AKTER**
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CAREER OBJECTIVE

An analytically driven Economics graduate with foundational training in professional job readiness from BRAC Career Hub. Passionate about utilizing analytical thinking, strong communication, and interpersonal skills to contribute to the socio-economic development and microfinance programs of **Shakti Foundation**. Eager to launch a career as a **Trainee Microfinance Officer** to effectively leverage academic knowledge, problem-solving abilities, and a strong motivation for field operations to support community growth and branch management.

EDUCATIONAL QUALIFICATION

Department of Economics (M.S.S)

Institution : Begum Rokeya University, Rangpur
Major : Economics
Session : 2024-25
Result : Ongoing

Department of Economics (B.S.S Honors)

Institution : Begum Rokeya University, Rangpur
Major : Economics
Passing Year : 2024
Result : CGPA-3.62(Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution : Nakai Hat College
Group : Humanities
Board : Dinajpur
Passing Year : 2019
Result : GPA-4.92(Out of 5.00)

Secondary School Certificate (S.S.C)

Institution : Nakaihat M/L High School
Group : Science
Board : Dinajpur
Passing Year : 2017
Result : GPA-4.41(Out of 5.00)

DIGITAL SKILL

- **Microsoft Office Suite** (Word, Excel, PowerPoint)
- **STATA** (Statistical Data Analysis)

LANGUAGE PROFICIENCY

- **Bengali** : Native
- **English** : Written and Spoken (Intermediate)

TRAINING

Job Readiness Training

- **Institution** : Career Hub Powered by BRAC
- **Duration** : 4 Days (11-14 May, 2026)
- **Learnings** : CV and Cover Letter Writing, Professional email etiquette, Interview preparation, and presentation skills.

Computer Fundamentals and Office Application

- **Institution** : EDGE Project (Enhancing Digital Government and Economy)
- **Duration** : 2 Months (60 Hours, Dec 2024 - Jan 2025)
- **Learnings** : Essential applications of Microsoft Word, Excel, and PowerPoint.

PERSONAL DETAILS

Father's Name : Md. Shafiqul Islam
Mother's Name : Most. Sultana Razia
Date of Birth : 12 March, 2001
Nationality : Bangladeshi
Blood Group : B+
Permanent Address : Village: Kumargari, Post: Nakaihat, Upazila: Gobindaganj, District: Gaibandha

REFERENCES

Name : **Md. Belal Uddin**
Designation : Associate Professor
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Begum Rokeya University, Rangpur
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Name : **Kazi Newaz Mostafa**
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