

CURRICULUM VITAE

Of

MD BABU HOSSAIN



Cell Number: **01755166822**

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Carrier Objection

As a young, looking for a challenging and rewarding career path that offers the opportunity for growth, where the strong sense of responsibility & commitment are required, where I will be able to apply my all skills.

Educational Qualifications:

Program : Masters of Social Science (M.S.S)

Name of Institution : Dinajpur Govt. College, Dinajpur.
Name of Board : National University
Subject : Sociology
Year of Passing : 2019
Result : CGPA-2.95 (Out of 4.00)

Program : Bachelor of Social Science (B.S.S)

Name of Institution : Dinajpur Govt. College, Dinajpur.
Name of Board : National University
Subject : Sociology
Year of Passing : 2017
Result : CGPA-2.53 (Out of 4.00)

Program : Higher Secondary Certificate (H.S.C)

Name of Institution : Raniganj Eha Hossain High School & College, Dinajpur.
Name of Board : Dinajpur
Group : Humanities
Year of Passing : 2012
Result : GPA-4.10 (Out of 5.00)

Program : Secondary School Certificate (Dakhil)

Name of Institution : Raniganj Dakhil Madrasha, Dinajpur.
Name of Board : Madrasha Board
Group : Humanities
Year of Passing : 2010
Result : GPA-4.88 (Out of 5.00)

Working Experience:

Name of the Company : **Index Diagnostic Center. (GCC Approved) Baridhara- J Block. Dhaka.**
Designation : **Account Manager**
Duration : 05 Jan 2023 to till now working.

Responsibilities:

Maintaining, organizing, and updating financial records and documentation using accounting software.
Clearly communicate the goal to employee. Select the right individuals for each task. Motivate employees to reach each objective. Check in with employees to ensure they are making progress. Set key performance metrics. Hiring and training staffs.

Working Experience:

Name of the Company : **PCF Feed Industries. 10 Clay Road, Khulna.**
Designation : **Depot-In-Charge**
Duration : 25 Nov 2021 to 31 Dec 2022

Responsibilities:

Maintain accurate inventory records, documents, and databases, often using computerized inventory software. Monitor stock levels and reorder supplies when necessary. Receiving, inspecting, identifying storing, and preserving incoming items; maintaining accurate stock records; and issuing items to users or customers.

Language Efficiency:

Reading

English
Bengali

Writing

Excellent
Excellent

Spoken

Intermediate
Excellent

Communication Skills:

Strong communication, motivation, team building and leadership abilities.

Communication Skills:

- ❖ Highly active in different social welfare organization, cultural club.
- ❖ Interested in reading books, novel and writing.
- ❖ Watching & playing football, watching movie, travelling.

Personal Information:

Name	: Md. Babu Hossain
Father's Name	: Late. Asir Uddin
Mother's Name	: Turiman Begum
Present Address	: Mohammadpur, Dhaka, Bangladesh
Permanent Address	: Vill: Moharajpur, P.O: Raniganj, Dist: Sadar Dinajpur.
Date of Birth	: 21 th May 1994
Marital Status	: Married
Height	: 5 Feet 6 Inch
Wight	: 70 kg
Gender	: Male
Blood Group	: B (ve+)
Nationality	: Bangladeshi (By Birth)
National ID No	: 5068588119
Religion	: Islam

Reference:

Organization	: Index Diagnostic Center
Name	: Md. Rashidur Rahim (Kallol)
Designation	: Managing Partner
Address	: Baridhara- J Block. Dhaka.
Mobile No	: 01332-534657
Relation	: Professional

Declaration:

I, hereby declare that the above information is true and correct to the best of my knowledge.

Signature



Md. Babu Hossain