



MHAMODUL HASAN

CONTACT

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EDUCATIONAL HISTORY

- **Govt. Debendra College (2016 – 2019)**
Bachelor of Business Studies (B.B.S)
- **Govt. Debendra College (2014 – 2016)**
Higher Secondary Certificate (HSC)
Business Studies
- **Manikganj Govt. High School (2012 – 2014)**
Secondary School Certificate (SSC)
Business Studies

SKILLS

- MS Office (Excel, PowerPoint, Word)
- Problem-Solving & Decision-Making
- Sales Strategy & Execution
- Client Engagement & Communication
- Leadership & Team Management

PROFILE

I thrive under pressure, consistently meeting tight deadlines without compromising quality. Self-motivated, enthusiastic, and hardworking, I embrace new challenges with a positive attitude. With a strong foundation in business studies and hands-on experience in both the electronics and garment industries, I have a proven track record in customer service and sales, consistently achieving sales targets and maintaining high customer satisfaction. As a former Production Supervisor, I enhanced workflow, improved production efficiency, and effectively managed daily operations. Known for my excellent communication skills, adaptability, and strong work ethic, I am dedicated to driving organizational success through continuous improvement and teamwork.

WORK EXPERIENCE

Walton Hi-Tech Industries Ltd.

August 2023-December 2024

Customer Service & Sales Executive

- Delivered exceptional customer service and product guidance in a high-traffic showroom environment.
- Assisted customers with product selection, features, and after-sales support for Walton's electronics and home appliances.
- Achieved monthly sales targets consistently and contributed to team performance goals.
- Handled customer complaints and queries, ensuring high satisfaction and brand loyalty.
- Maintained showroom display standards and ensured inventory accuracy.

HOBBIES & INTERESTS

- Arts and Photography
- Travel & Exploration
- Sports & Recreation

REFERENCES

- **Monir Hossain**
Advocate
District & Session Judge Court, Manikganj
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Intency Limited

January 2022-July 2023

Production Supervisor

- Supervised daily garment production activities, consistently achieving 95%+ of daily production targets.
- Coordinated between production line workers and management to ensure smooth workflow and timely delivery.
- Monitored production efficiency, minimized downtime, and implemented process improvements.
- Ensured compliance with health, safety, and labor standards in the production area.
- Maintained accurate production records and reported performance metrics to senior management.

EXTRACURRICULAR ACTIVITIES

- **Organizer** of departmental events, coordinating logistics and promoting participation.
- **Class Representative** during senior years, serving as a liaison between faculty and students.
- **Volunteer** – COVID-19 Crisis Response & Support
- **Field Survey Enumerator** – Government Census