



CURRICULUM VITAE

SAJAL MALO

CAREER OBJECTIVE:

Want to build up an exquisite and peerless career through different challenge and to work honestly, sincerity and the best efforts and prove myself as an excellent, eligible and adept on my job.

CONTACT:

✉ Village - Sharifabad, Post - Sharifabad, Thana - Bhanga, District - Faridpur.

✉ **+88-01307-564540**

✉ sajalmalo51@gmail.com

SPECIAL QUALIFICATION:

SELF ASSESSMENT

- Good interpersonal, communication & analytical skill.
- Able to set priorities and routine tasks.
- Optimistic, confident and friendly as a person.
- Energetic, sincere, hard working and dutiful.

EDUCATIONAL QUALIFICATION

B.B.S (Bachelor of Business Studies)

CGPA : 2.75 Out of 4
Major Subject : Accounting(degree Pass)
Year : 2019
Institution : K. M. College, Bhanga.
University : National University

H. S. C (Higher Secondary Certificate)

GPA : 4.0 Out of 5
Year : 2014
Institution : K. M. College, Bhanga.
Board : Dhaka Board

S. S. C (Secondary School Certificate)

GPA : 3.56 Out of 5
Year : 2012
Institution : Sharifabad High School
Board : Dhaka Board

Computer Proficiency:

- Basic knowledge of MS Office (PowerPoint, Word and Excel)
- Basic Knowledge of Graphics Design, Internet & Software Installation.
- Basic Knowledge of Computers.

LANGUAGE SKILLS:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	Medium	Medium	Low

PERSONAL DETAILS:

Father's Name : Uttom Malo

Mother's Name : Sabita

Date of Birth : 12December, 1996

Gender : Male

Marital Status : Single

Nationality : Bangladeshi

National Id No. : 8207832554

Religion : Hinduism

Present Address : Village - Sharifabad,
Post - Sharifabad,
Thana - Bhanga, District – Faridpur.

Permanent Address : Village - Sharifabad,
Post - Sharifabad,
Thana - Bhanga, District – Faridpur.

Declaration:

Here, I declared that the above information in my CV is correctly described which are true and updated to the best of my knowledge and belief.

REFERENCES:

- | | |
|---|--|
| 1 Sumon Chandra Malo
Upojela Samobay Office.
Faridpur Sador, Faridpur.
Cell: 01731418356 | 2. Bikash Malo
Businesses
Cell: 01799-875002 |
|---|--|

Sincerely,
Sajal Malo