



Morshedul Alam

Entry-Level Banking
Professional

CONTACT

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Bangladesh

SKILLS

BBA graduate with internship experience in general banking operations. Skilled in customer service, cash management, financial reporting, and compliance. Proficient in MS Excel and financial data analysis. Seeking an entry-level position in the banking sector to contribute to efficient banking operations and organizational growth.



LANGUAGES

- English
- Bangla

PROFILE

Detail-oriented BBA graduate with internship experience in general banking seeking an entry-level position in a reputable bank to apply skills in banking operations, customer service, cash management, financial reporting, and compliance.

WORK EXPERIENCE

Dutch Bangla Bank Agent Banking Feb 2023 - Feb 2024
Relationship Officer

Account Opening, Cash collection, KYC process

First Security Islami Bank PLC Jan 2024 - Jun 2024
Intern – General Banking Operations

Assisted in daily banking operations and customer service activities. Processed cash transactions, deposits, and withdrawals accurately. Supported account opening procedures and documentation verification. Prepared financial reports and maintained transaction records using MS Excel. Ensured compliance with banking regulations, internal policies, and KYC requirements.

EDUCATION

SSC Feb 2015 - Feb 2016
Dhemsha High School

HSC Feb 2018 - Feb 2019
COLONEL (RTD.) OLI AHMED BIR BIKROM DEGREE COLLEGE

BBA Professional (Finance And Banking) Feb 2020 - Feb 2024
National University

CERTIFICATION

Basic Computer Office Application (360 Hour)
MS Word,MS Excel, PowerPoint, Internet Browsing