

RESUME OF MD. SANOAR HOSSAIN

Village: Akonder Baid, P.O: Lohani Sagardighi PS: Ghatail, Dis: Tangail

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Career Objective	To obtain a responsible position in a reputed organization where I can utilize my academic background, interpersonal skills, and IT proficiency to contribute meaningfully to the organization's success while ensuring personal and professional growth.
Key Qualification	• Honest, Sincere and Dedicated • Self-Motivated and Willingness to take challenge • Pleasant Personality • Perfect Team Player • Have a good idea about computer skills • Have a good knowledge of field research • Arrange social awareness program at different parts of the country
Computer Skills	• Microsoft Word • Microsoft Excel • Microsoft Power point • Google Slide, Doc, Sheet • Internet browsing and basic troubleshooting

Professional Experience	Job Title: Accounts Manager Company Name: Deshbondhu Hospital & Diagnostic Centre Duration: July 2018 – April 2023 1. Maintained daily accounts 2. ledger entries. 3. patient billing and supplier transactions. 4. Assisted in preparing monthly financial reports and payroll. 5. Ensured proper documentation and filing. 6. Oversee financial reports. 7. Supervise accounting staff. 8. Handled account-related inquiries.
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Educational Background	Program: BBA (Honors) Bachelor of Business Administration University: National University Institution: Govt. Sadat College, Tangail Subject: Accounting Result: CGPA 2.700 (Out of 4.00) Passing Year: 2018 Program: Higher Secondary Certificate (H.S.C) Institution : ShagorDighi College Passing Year : 2014 Result : GPA 4.00 (Out of 5.00) Group: Humanities Board : Dhaka Program: Secondary Certificate (S.S.C) Institution : Shagardighi High School Passing Year : 2012 Result : GPA 3.94 (Out of 5.00) Group: Humanities Board : Dhaka
Interests & Hobbies	• Football • Reading Books • Swimming
Communication Skill	• Bengali: Native • English: Working proficiency (written & spoken)

Key Qualification	• Ready for Hardworking • Always Motivated to work • Willing to learn new things • High energetic • Loyalty • Honesty • Good relationship • Communicative
Personal Details	Name: Md.Sanoar Hossain Father's Name: Md. Intaz Ali Mother's Name: Samala Khatun Date of Birth: 04 April 1996 Mailing address: Village: Akonder Baid, P.O: Lohani Sagardighi PS: Ghatail, Dis: Tangail Permanent address: Village: Akonder Baid, P.O: Lohani Sagardighi PS: Ghatail, Dis: Tangail Nationality: Bangladeshi Religion: Islam Gender: Male Marital Status: Unmarried Height: 5 ft 7 in

Declaration

I hereby declare that all information provided in this CV is true and accurate to the best of my knowledge. I understand that any false statement may result in disqualification or dismissal.



Signature
Md.Sanoar Hossain
Date: sep 04, 2025