

Resume of

MD NAYMUR RAHMAN

Mailing Address:

220/A2, Road-7, Tilpapara,
Khilgaon, Dhaka: 1219
Contact Number: 01628099201
E-mail:mdnaymur95@gmail.com



CAREER OBJECTIVE

Achieving a dynamic & challenging to utilize my academic background to gather experience for my career & to build up my career and also to get a respective & responsible position in the related field.

EXPERIENCE

Anzara Bangladesh Limited

Outlet Manager (August 01,2023-Contiune)

Responsibilities:

- Overseeing daily activities, ensuring smooth & efficient operations of the outlet.
- Recruiting, training, scheduling & supervising outlet staff.
- Ensuring customer satisfaction by providing excellent service, addressing customer complaints & resolving issues.
- Managing stocks levels, ordering supplies & ensuring efficient inventory control to minimize waste & maximize profitability.
- Implementing sales strategies, managing promotions & display and towards achieving sales targets.
- Explaining to customers the best Products for their needs.

Dekko Legacy Lifestyle (Qrius)

Jr. Executive, Marketing (October3,2022-July30,2023)

Responsibilities:

- We Give Customer confidence and establish an environment of trust.
- Oversee visual merchandising activity at outlet.
- Explaining to customers the best Products for their needs.
- E-Commerce Customer Order Full-filament.
- Explaining to customers the best Products for their needs.
- Protect shop theft & damage of products by taking adequate security measures.

Aarong (Brac)

Sales Associate (S.A) & POS Operator (Jluly3, 2019 – October2,2022)

Responsibilities:

- Set & achieve sales target of the respective outlet through team effort a team leader.
- Ensure availability of merchandise at outlet as well as display to serve customer..
- Regular sales analysis and find tools/techniques for increase sales of the outlet.
- Oversee S/A customer service & find out the gap & given feedback to fill the gap.
- Increase customer conversion ratio by taking up sale & cross sale method.

EDUCATIONAL QUALIFICATION

Exam Title	Concentration / Major	Institute	Result	Pas. Year
Bachelor of Science	Apparel Manufacturing Technology	Sonargaon University	CGPA 3.16 out of 4.00	2023

HSC	Science	Gov.t Science College, Tejgaon	GPA:4.75 out of 5	2017
SSC	Science	Motijheel Gov.t Boy's High School	GPA:5.00 out of 5	2015

PERSONAL SKILL

Operating System : Windows
Application : MS Office, MS Excel, Power point, Data-Entry.

HOBBY & INTEREST

- Playing Games: Badminton & Football.
- Watching Football, Cricket etc.

SPECIALLY

- Able to work individually and in group..
- Absolutely positive hard working with a positive attitude.
- Resourceful effective communication skill.
- Work independently and as a team member.

TRAINING SUMMARY

Training Title	Institute	Country	Location	Year	Duration
Gender Training	Brac Aarong	Bangladesh	Aarong Center, Tejgaon, Dhaka-1208	2019	2 days
Organizational Behavior& Customer Service	Aarong	Bangladesh	Aarong Center, Tejgaon, Dhaka-1208	2019	3 days
Customer Service	Aarong	Bangladesh	Aarong Center, Tejgaon, Dhaka-1208	2019	1 day

PERSONAL DETAILS

- Name : **Md Naymur Rahman**
- Father's Name : Md Badsha Mia
- Mother's Name : Anwara
- Date of Birth : 25th March 1999
- Gender : Male
- Marital Status : Married
- Religion : Muslim
- Nationality : Bangladeshi (By Birth)
- National Id No. : 2855180283
- Permanent Address : Vill:- Burikhali , P.O:-Doua tola , P.S:- Narail, Dist: - Narail- 7500.

REFERENCE

Ismail Hossain
Senior officer, Accounts & Finance.Brac
Contact:01673429280

Md Rashed Bin Ajom
Merchandiser,Best One Apparel
Contact:01880473458

Sincerely yours

Md - Naymur Rahman

Signature & Date