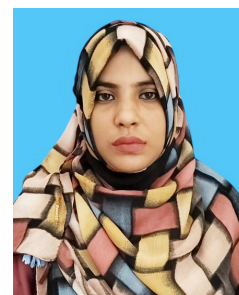


Curriculum Vitae *Of* **RUBANA AKHTER**



Contact Address:

**C/O: Md. Abdul Mazid Moral
Vill: Hazrakati, Post: Mohandi
Upazila: Tala, District: Satkhira.
Cell: +8801935026650**

Career Objective

I want to begin my career within an organization where my education, experience and communication skills will be maximized and to get an opportunity where I can make the best use of my potentiality and contribute to the organization's growth.

Educational Qualification:

Pre-P.M.C Certificate

Name of Institution	: AMAUS M. RAHMAN MEDICAL TECHNOLOGY INSTITUTE.
Group	: Pera Madical
Batch	: 58
Result	: 2_{nd}

D.M.F Certificate

Name of Institution	: AMAUS M. RAHMAN MEDICAL TECHNOLOGY INSTITUTE.
Group	: Mats
Batch	: 06
Result	: 2_{nd}

HSC Examination

Name of Institution	: Tala Technical And Business Management Collage, Satkhira.
Group	: Business Managent
Passing Year	: 2021
Result	: 4.8 (Out of 5.00)
Board	: BETB

SSC Examination

Name of Institution	: Principal Akhteruzzaman Science, Agriculture, Technical & Commarce Collage, Satkhira.
Group	: Agro Based Food
Passing Year	: 2019
Result	: 4.46 (Out of 5.00)
Board	: BETB

Computer Skill:

Computer Office Application ,Good Command in MS Word, Power Point, MS Excel & Knowledge About Different Internet Browsing, Data entry, Social Media.

Language Proficiency

- ✓ English: Proficiency in writing, reading, speaking & listening.
- ✓ Bengali: Proficiency in writing, reading, speaking & listening.

Interests & Hobby :

Reading book, traveling listen to music, reading newspaper,

Capability :

- ❖ Good communication skill.
- ❖ Ability to work under pressure and having can do attitude.
- ❖ Self motivated creativity and strong honesty.
- ❖ Pleasant Personality.

Personal Information

- | | |
|------------------------|--|
| 1. Name | : Rubana Akther |
| 2. Father's Name | : Md. Abdul Mazid Moral |
| 3. Mothers Name | : Rahena Begum |
| 4. Present Address | : Vill: Hazrakati, Post: Mohandi
Upazila: Tala, District: Satkhira. |
| 5. Permanent Address : | : Vill: Hazrakati, Post: Mohandi
Upazila: Tala, District: Satkhira. |
| 6. Date Of Birth | : 25/05/1998 |
| 7. Religion | : Islam. |
| 8. Nationality | : Bangladeshi (by birth) |
| 9. Marital States | : Unmarried. |
| 10. Mobile No | : +8801935026650 |

I certify that, to the best of my knowledge, the information provided in my resume is accurate and complete.

Signature



(Rubana Akther)