



MD. MONERUZZAMAN

JOB SEEKER

Address: Shapkhawa, Nageshwari, Kurigram.

Mobile No: 01786-807400

E-mail : mdmoneruzzaman013@gmail.com

CAREER OBJECTIVE:

Motivated and dedicated individual seeking to leverage my skills, creativity, and hard work in a challenging role, contributing to the success of the organization while continuously growing both personally and professionally.

CAREER SUMMARY:

A highly motivated and hardworking individual with a strong commitment to achieving personal and professional goals. Quick learner with excellent communication and teamwork skills, eager to contribute effectively to any organization while continuously improving and gaining new experiences.

SPECIAL QUALIFICATION:

- Strong communication and interpersonal skills.
- Quick learner with the ability to adapt to new environments.
- Excellent time management and organizational abilities.
- Team player with a collaborative mindset.
- Proficient in basic computer applications and technology.

EXPERIENCE QUALIFICATION :

Designation	Institute	Location	Duration
Sales Representative (SR)	Fresh Group	245 Vandari Market, Gauria Dakhin Khan, Dhaka-1230	2 Years 1 Month.

ACADEMIC QUALIFICATION:

Exam Title	Concentration/ Group	Institute	Result	Passing Year	Duration
Honours	Political Science	Nageshwari Govt. College	2.76 out of 4	2021	4 years
HSC	Humanities	Nageshwari Govt. College	3.25 out of 5	2017	2 years
SSC	Humanities	Shapkhawa High School	3.25 out of 5	2014	2 years

EXTRA CURRICULAR ACTIVITIES:

- Active participation in sports such as Cricket, Football.
- Volunteered for community service and social initiatives.
- Participated in cultural events and competitions.
- Engaged in creative hobbies such as photography, writing.
- Experience on Work effectively with local authorities, stakeholders, and beneficiaries.
- I am expert in MS Office package.

SPECIALIZATIONS:

Fields of Specialization	Description
• Computer Operator • Counseling • Communication • Collaboration • Analytical ability • Administration • team work • public health • Adaptability	Proficient in computer operations and office application. Experienced in providing guidance and support. Strong verbal and written communication skills. Skilled in teamwork and stakeholder collaboration. Excellent analytical and problem-solving abilities. Efficient in administrative tasks and record management. Cooperative and effective team player. Knowledgeable in public health practices. Adaptable to new environments and challenges.

LANGUAGE:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High

PERSONAL DETAILS:

Father's Name	:	Md. Ashraf Ali
Mother's Name	:	Most. Mahamuda Begum
Date of Birth	:	April 22, 1998
Gender	:	Male
Marital Status	:	Unmarried
Nationality	:	Bangladeshi
National Id No.	:	8254942918
Permanent Address	:	Shapkhawa, Ansarhat-5660, Nageshwari, Kurigram.

REFERENCES:

Points	<u>Reference: 01</u>	
Name	Md. Harun-or-Roshid	
Organization	New Life Pharma LLC	
Designation	Medical Officer	
Address	Nageshwari, Kurigram	
Mobile	01315298096	
Relation	Professional	

I certify that all particulars given are correct and understand that should any false statement and or omissions be made on this form the organization reserves the right of dismissal. I understand that the employment is subject to receipt of satisfactory references and a satisfactory medical report.

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Signature

Date: