

**Mailing Address:****Vill:** Batikadanga**P.O. :** Srojgonj, Upazilla: Chuadanga**Dist:** Chuadanga-7200.**Moba. No:** 01875-439771**E-Mail:** mdshakibhussain73@gmail.com**Md Shakib Hossain****CAREER OBJECTIVE**

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utility my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**Bachelor of Business Administration (Hon's)****University :** National University**Institution :** Govt. Michael Madhusudan College, Jashore**Subject :** Finance & Banking**Year :** 2023**Session :** 2018-19**Result :** CGPA-3.14 (Out of 4.00)**Higher Secondary Certificate (H.S.C)****Institution :** Chuadanga Govt. College**Board :** Jashore Board**Group :** Business Studies**Year :** 2018**Result :** GPA- 4.08(Out of 5.00)**Secondary School Certificate (S.S.C)****Institution :** Kharagoda Secondary School, Chuadanga**Board :** Jashore Board**Group :** Science**Year :** 2016**Result :** GPA- 4.00 (Out of 5.00)**COMPUTER SKILL**

- ✧ Computer Office application Program: MS. Word, MS. Power Point, Ms Excel, Google Spreadsheet
- ✧ Internet, Browsing.

PERSONAL DETAILS

- ✖ Certificate Name : Md Shakib Hossain
- ✖ Father's Name : Md Abdul Mannan
- ✖ Mother's Name : Mst Jahanara Begum
- ✖ Permanent Address : Vill: Batikadanga, P.O: Srojgonj
P.S: Darsana, Dist: Chuadanga.
- ✖ Date of Birth : 10 June 1999
- ✖ Nationality : Bangladeshi (By birth)
- ✖ Religion : Islam
- ✖ Sex : Male
- ✖ Blood Group : O+
- ✖ Marital Status : Unmarried

LANGUAGE PROFICIENCY

📖 Bengali
📖 English

SKILLS & ABILITIES

- 🔗 Critical Thinking, Decision making, Problem solving skills.
- 🔗 Planning & organizing abilities.
- 🔗 Creative, inside full & innovative, Emotional intelligence.
- 🔗 Honest, Sincere and punctual in work.
- 🔗 Time Management in work.

INTERESTS

- 🔗 Reading, Writing, Magazine and Book.

REFERENCE

Md Naharul Islam

Kharagoda Secondary School, Chuadanga
Headmaster

Mobile No: 01724-131314

Relation with: Uncle

DECLARATION

I, the undersigned do here by state that to the base of my knowledge and belief, the above mentioned data correctly described my qualification and me.

Md Shakib Hossain

Md Shakib Hossain

27/07/2025

Date