

RESUME OF

Shurav Madhu

114 No. Maniknagar, Bishowroad

P.O: Wari, P.S: Mugda, Dhaka-1203.

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INTERFACE PROFICIENCY

To build up the career in a reputed organization thought skill seeking challenging position in the relevant field or other suitable position for an opportunity to learn, grow and take other responsibility.

KEY PERFORMANCE AND STRENGTH

Self-driven attitude, Ability to take up ownership, Honest, Co-operative, Team work ability to handle multiple priorities at a time, Good Interpersonal skill.

ACADEMIC QUALIFICATION

▪ **MASTERS OF ARTS (M.A)**

📖 Institute	: Govt. Titumir College
📖 University	: Under of Dhaka University
📖 Department	: Bengali
📖 Result	: CGPA-2.86 (Out of 4.00)
📖 Passing Year	: 2022

▪ **BACHELOR OF ARTS (B.A) Hon's**

📖 Institute	: Govt. Titumir College
📖 University	: Under of Dhaka University
📖 Department	: Bengali
📖 Result	: CGPA-2.85 (Out of 4.00)
📖 Passing Year	: 2021

▪ **HIGHER SECONDARY CERTIFICATE (HSC)**

📖 Institute	: Ramshil College
📖 Department	: Humanities
📖 Board	: Dhaka
📖 Result	: GPA-3.83 (Out of 5.00)
📖 Passing Year	: 2017

▪ SECONDARY SCHOOL CERTIFICATE (SSC)

 Institute	: Rajapur Adarsha High School
 Department	: Business Studies
 Board	: Dhaka
 Result	: GPA-3.72 (Out of 5.00)
 Passing Year	: 2015

EXPERIENCE

- I have Working in **CSA** as "**Koushik Pharmacy**" For 06 Months.
- I have Working in **CSO** "**Genex Infosys Limited.** For 01 year.
- I have Working in "**Business Development Manager**" as "**Robi Axentec**" For 1 year.

COMPUTER EXPERTISE

 Internet Browsing
 Operating Knowledge (MS Word, MS Excel, MS PowerPoint & Emailing).
 Operating System- Windows 98, 2000, XP, Windows-7, Windows-8

LANGUAGE PROFICIENCY

Bengali And English : Read, Write & Speak.

FEATURES OF CORE STRENGTH

- ✓ Excellent interpersonal communication skill.
- ✓ Innovative, persuasive, self-driven and goal oriented.
- ✓ Strong team player & relationship management skill
- ✓ Positive attitude to professional pressure

PERSONAL INFORMATION

Father's Name	:	Shibu Madhu
Mother's Name	:	Manija Madhu
Date of Birth	:	8 th November, 1999
Marital Status	:	Married
Nationality	:	Bangladeshi by Birth.
Religion	:	Hindu (Sonaton)
Blood Group	:	B+ (Positive)
Permanent Address	:	Vill: Rajapur, P.O: Ramshil, P.S: Kotalipara, Dist: Gopalganj.

DECLARATION

I do hereby declare that the particulars provided here are true and no misinformation is given.

Signature.....

Date-.....