

Rifat-Mahmud

Present / Permanent Address: Nuntair, Ranisonkail, Thakurgaon

Phone Number: 01321896709

E-mail: rifatmahmud1996@gmail.com



Highest Education:

- BSc in Public Health Nutrition in 2022 from IBAIS University.
- Diploma in Medical Assistant in 2014 from State Medical Faculty.

Career Summary:

Experienced Community Health and Nutrition professional with over 10+ years of experience in different NGOs with World Vision Bangladesh, PHD, FRIENDSHIP, CARE Bangladesh, Libya Health Ministry and humanitarian projects including Rohingya refugees response for MNCH program, HIV prevention program and REACTS-IN project. Skilled in provide primary health care, health screening, nutrition assessment, community mobilization, supervision of field staff, reporting and coordination with stakeholders. Proven experience as medical assistant and field/community supervisor.

In last 6+ yrs. I am working in Cox's Bazar region Rohingya community. Through working, I am experienced and capable enough to first aid management in emergency response, outreach team maintain, develop plan (based on project target in yearly, quarterly, monthly and weekly basis). report writing as per the project and management requirement, project activity implementation, supportive supervision and lead a team, monitoring and follow-up of field level activities, conduction of training, networking and communication project stakeholders, dealing with camp site management CiC offices, local government in upazila and union level, mobilize and utilize of available local resources as per the project needed.

Career Objective:

To work as a Medical or Field Supervisor in a reputed organization where I can utilize my clinical, public health and supervisory experience to contribute to improve health and nutrition outcomes in the communication.

Professional History:

1. **Community Supervisor** with World Vision Bangladesh in Global Affairs Canada funded REACTS-IN project in Thakurgoan District since July 2025 to Continue.

Key Achievement: Under this project my based cover in Ranisonkailupazila all unions with 20 facilitator's activities like; I will implement the project to enhance

SRHR access and service utilization among vulnerable adolescents at the community level. Supervised to field-based staff facilitators, to ensure quality service delivery. I will coordinate with groups. Prepared to monthly work plan according to project design and provide to facilitators. Daily contact to project manager, project officer, facilitators and stakeholders. Support to project officer to measure the project progress, quality and feedback for further improvement. Keep good communication in local govt. service holders.

2. **Field Supervisor with PHD in Unicef funded MNCH project for Rohingya Communities in Cox's Bazar since October 2024 to June 2025.**

Key Achievement: Under this project my based cover in the Rohingya camps level activities like; Supervise and support field staff CHWs. To ensure quality implementation of project activities. Plan and Monitor daily /weekly field activities according to project work plans. Conduct regular field visit, spot check and supportive supervision. Provide on the job training, refresher training to field teams. Facilitate to awareness session and staffs meeting. Assist in M&E activities and survey when required. Prepared to report and submitted to Manager.

3. **Medical Assistant with Tripoli Medical University and Hospital in Libya under Health Ministry of Libya since March 2024 to August 2024.**

Key Achievement: My based cover in CCU ward. I am responsible for patient assessment, medication administration, emergency care support, wound management, infection control and proper documentation, referral coordination and discharge process support, Lab sample collection and diagnostic support, I also support doctors in clinical procedure and ensure quality, safe and patients care.

4. **Medical Assistant with PHD in Integrated Response to Health Care Service support for Rohingya community under USAID-OFDA project in Cox's Bazar since May 2019 to December.**

Key Achievement: Under this project my based cover in primary health care Centre in the camp level activities like; I provide to maternal, newborn, child and adolescent health service including ANC, IMCI based child care, provide general health care in out-door. Screening and identification of malnourished children, mother and adolescent than referred to Nutrition Corner. Ensure to proper record keeping infection prevention. Prepared to daily, weekly and monthly report and submitted to manager.

5. **Medical Assistant with FRIENDSHIP under ACF funded Health Care Psychological Support for Rohingya Response since March 2018 to April 2019.**

Key Achievement: Under this project my based cover in primary health care Centre in the camps level activities like; provide primary healthcare service in DFID-funded basic clinic for rohingya refugees. Supported psychosocial activities and referred

mental health cases. Conduct community health education and outreach services. Assisted in patient's assessment, referral and follow-up. Maintained clinic records and supported reporting and coordination.

6. Medical Assistant with CARE Bangladesh under HIV prevention program for PWID project since December 2015 to December 2017.

Key Achievement: Under this project my based cover in AIDS positive Client. Provide clinical service and health screening for PWID clients in HIV prevention program. Supported harm reduction activities including needle-syringe program and HIV counseling. Conducted outreach and awareness session on HIV, STI and risk reduction. Referred and follow-up high-risk and HIV positive clients for treatment. Maintained program records, documentation and reporting.

Key Skills:

Clinical support and primary health Care, Community Health & Nutrition Program Implementation. MNCH activities, HIV/AIDS Program support, Community Mobilization & BCC. Field supervision & Team Management. Training & Capacity building. Data collection & Monitoring. Coordination with stakeholders. MS-word, Excel, PowerPoint. Strong Communication & Leadership Skills.

Training Received and Facilitated:

Develop in my career received and facilitated different training course from different organizations and the key course areas; Training of Program CG model, Program M&H and Program Mencare+ model. Training of Field Supervision and Team Management. Package of essential Non Communicable Disease intervention. Training of IMCI. Training of HIV/AIDS Prevention and Control.

Referee:

	Referee-1	Referee-2
Name	Dr. Daniel Hossain	Most. Bilkis Begum
Position	Senior Deputy Director	Project Officer
Organization	PHD NGO	World Vision Bangladesh
Address	Ismail Tower, Cox's bazar	Ranisonkail, Thakurgaon
Phone Number	01772703231	01729296812
E-mail	zkdaniel_71@yahoo.com	bilkis5537@gmail.com
Relation	Professional	Professional

Signature

Rifat Mahmud

Date: 09/02/2026