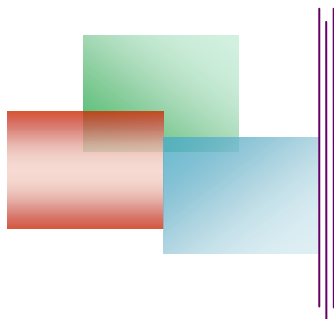
**Mailing Address:**

P.O: Koralia, P.S: Rangabali,

Dist: Patuakhali.

Cell No: 01720954155

E-Mail: mdmithounmahmud1998@gmail.com

Name:**Md. Mithun****CAREER OBJECTIVE**

I have a vision to see myself in a highly efficient administrative position of a dynamic organization where I can utilize my learning, interpersonal skill, analytical ability and adaptability for further development.

ACADEMIC QUALIFICATIONS**BA (Pass)**

University	:	National University
Institution	:	Galachipa govt. College.
Subject	:	Social Science
Year	:	2022
Session	:	2018-19
Result	:	CGPA- 2.68 (Out of 4.00)

Higher Secondary Certificate (H.S.C)

Institution	:	Chotobaisdia Business Management Institute.
Board	:	Technical
Group	:	Computer Operation-23
Year	:	2018
Result	:	GPA- 4.42 (Out of 5.00)

Secondary School Certificate (S.S.C)

Institution	:	Fazlul Karim Secondary School.
Board	:	Technical
Group	:	Dress making
Year	:	2016
Result	:	GPA- 4.54 (Out of 5.00)

COMPUTER SKILL

- ✖ Computer Office Program: Word, Excel & Power Point.
- ✖ Internet, Browsing.

PERSONAL DETAILS

- ✖ Certificate Name : Md. Mithun
- ✖ Father's Name : Md. Shahalam
- ✖ Mother's Name : Mst. Nasima
- ✖ Present Address : Vill: Koralia, P.O: Koralia,
P.S: Rangabali, Dist: Patuakhali.
- ✖ Permanent Address : Vill: Koralia, P.O: Koralia,
P.S: Rangabali, Dist: Patuakhali.
- ✖ Date of Birth : 07/05/1998
- ✖ NID No. : 7353121812
- ✖ Nationality : Bangladeshi (By birth)
- ✖ Religion : Islam
- ✖ Sex : Male
- ✖ Blood Group : B+ (Positive)
- ✖ Marital Status : Unmarried

LANGUAGE PROFICIENCY

- 📖 Bengali
- 📖 English

SKILLS & ABILITIES

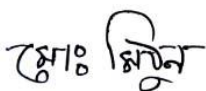
- 🔗 Critical Thinking, Decision making, Problem solving skills.
- 🔗 Planning & organizing abilities.
- 🔗 Creative, inside full & innovative, Emotional intelligence.
- 🔗 Honest, Sincere and punctual in work.
- 🔗 Time Management in work.

INTERESTS

- 🔗 Reading, Writing, Magazine and Book.

DECLARATION

I, the undersigned do hereby state that to the best of my knowledge and belief, the above mentioned data correctly described my qualification and me.



(Md. Mithun)