

SHAH MAHFUZUR RAHMAN

Address: 32/Kha, East Noyatola, Moghbazar Dhaka-1217, Shantinagr TSO, Ramna,
MobileNo1:01734791135
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Employment History:

1. **Showroom Manager**

Jotey Sharees.

Company Location: Jotey Center, 389/A-B, New Elephant Road, Dhaka, & Job Location: Jamuna Future Park Market.
Business Type: Jewellery, Sharees, Lehenga, Salwar Kameez, Sherwani, Bridal item etc.

2. **Asst. Accounts (September 20, 2021–August 30, 2022)**

Bajaj Bloom Autos Ltd.

Company Location: North Badda Dhaka: 1212
Business Type: Bikes & Spare parts of Motorbikes.

Duties/Responsibilities:

Maintaining all the Party Ledger, Cash Book, Bill, & Other Accounts related.

3. **Store & Showroom Incharge (September 1, 2017–April 25, 2021)**

Zaman Associates Ltd.

Company Location : Satabdi Center Inner Circular Road, Fakirapool, Motijheel, Dhaka-1000.
Business Type: Import-Export, Manufacturing, Electrical-Electronics & Solar power Distributor
Company. Department: Store

Duties/Responsibilities:

Store site of this company maintaining accurately, keep all the records & monitoring Showroom sales.

4. **Accountant (October 30, 2013–January 5, 2017)**

S.S. CORPORATION LTD.

Company Location: Nayapaltan, Dhaka.
Business Type: Construction Chemical
Company. Department: Accounts.

Duties/Responsibilities:

Maintaining all the Party Ledger, Cash Book, Bill, & Other Accounts related.

5. **Asst. Accounts (August 13, 2012–July 18, 2013)**

American Optics & Eye Hospital.

Company Location: Century Arcade Plaza,
Moghbazar Dhaka :1217
Department: Accounts.

Business Type: Frame, Sunglass, Ready Lense & Contact Lense, Wholesaler Company.

Duties/Responsibilities:

Cash Book, Bill, & Other Accounts related.

EducationalQualification:

ExamTitle	Concentration/Major	Institute	Result	Pas.Year	Duration
Masters of Business Studies (MBS.)	Management	Habibullah Bahar College &University, Shantinagar Dhaka.	Running	Publish This Year	-
Bachelor of Business Studies (BBS)	Accounting & Finance	Abudharr Ghifari College & University, Malibagh, Dhaka.	2.80 Out of 4	2019	2015-2019
HSC	B.Studies	Abudharr Ghifari College & University, Malibagh,Dhaka.	4.10 Out of 5	2013	-
SSC	B. Studies	Sher-e-Bangla High School & College, Modhubagh, Dhaka.	4.81Out of 5	2009	-

Certificatein (Computer Application)	MS-Office, Typing Bangla & English and Internet Settings etc.	Polly Jubo Computer Proshikkhan Kendro,East Rampura, Dhaka:1219	Course Complete.	2020	2019-2020
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CareerandApplicationInformation:

- Preferred Job Category : Accounting /Finance, Garments/Textile, NGO/Development/Bank etc.

Specialization:

- ❖ MS-Word
- ❖ MS-Excel
- ❖ Internet Browsing
- ❖ E-mail correspondence
- ❖ Data Entry
- ❖ Accounts related Software like Highlights, (ERP).

ExtraCurricular Activities:

- ❖ Able to work individually orien a team.
- ❖ Open minded and non-judgemental.
- ❖ Enjoy a competitive environment.
- ❖ Punctual and well presented.
- ❖ Able to work under pressure.
- ❖ Adaptable to new situations.
- ❖ Attention to detail.
- ❖ Confident Outlook.
- ❖ Good listener.
- ❖ High energy levels.
- ❖ Problem solving.

LanguageProficiency:

Language	Reading	Writing	Speaking
Bengali	High	High	High
English	High	High	Medium
Hindi	Low	Low	High

PersonalDetails:

❖ FullName:	Shah Mahfuzur Rahman.
❖ FathersName:	Shah Hamidur Rahman.
❖ MothersName:	Maksuda Begum.
❖ DateofBirth:	1 st March, 1994.
❖ Nationality:	Bangladeshi by Birth.
❖ Religion:	Islam (Sunni).
❖ Sex:	Male.
❖ Marital Status:	Married.
❖ Height:	5ft,4inch.
❖ Weight:	60,kg
❖ Permanent Address:	32/Kha, East Noyatola, Moghbazar,Dhaka-1217,Bangladesh.
❖ Present Address:	32/Kha,East Noyatola, Moghbazar, Dhaka-1217,Bangladesh.
❖ BloodGroup:	AB+
❖ Smart ID No:	326 430 8275.

Declaration:

I , undersigned, declare that, to the best of my knowledge and belief, this resume correctly describes my qualification and me as well. I realize that my willful misstatement described here may lead to my disqualification or dismissal, if I will have a chance to be employed.

Shah Mahfuzur Rahman.

