



Sabuz Ahmed

Seeking opportunities in NGO sector.

CONTACT

01762917525

sobuz.online@gmail.com

Vill: Sondaho, Post: Chatian-7031, Thana: Mirpur, Dist: Kushtia.

SKILLS

Microsoft Office (Word, Excel, PowerPoint). Basic IT Support & Troubleshooting Data Management & Documentation. Internet & Email Communication. Communication & Teamwork. Ability to Work Under Pressure.

LANGUAGES

Bangla
English

REFERENCE

Wasi Uddin

Personal Officer
Ministry of Power, Energy and Mineral Resources.
wasi.pd123@gmail.com
01712212348

Josim Uddin

Teacher
Ramnagor Govt. Primary School
josimuddin325@gmail.com
01729600070

PROFILE

Dedicated and hardworking individual with a passion for continuous learning and professional growth. Skilled in teamwork, time management, and achieving goals efficiently. Focused on contributing positively to organizational success.

WORK EXPERIENCE

- Grameenphone Ltd. Distribution House.** Apr 2025 - Feb 2026
IT Officer (Project Basis)
Managed IT support and technical operations Maintained software, hardware, and network systems Prepared reports and handled data management

EDUCATION

- BBA Honour's (Accounting)** 2023
CGPA: 3.00 Out Of 4.00
Pangsha Govt College. Rajbari
- HSC (Business Management)** 2018
CGPA: 4.38 Out Of 5.00
Manowara Azmot Ali College (MAAC)
- Secondary School Certificate.** 2016
CGPA: 2.61 Out Of 5.00
Sondaho Secondary School

PERSONAL INFO

- Father Name** : Kolim Uddin
- Mother Name** : Ambia Khatun
- Gender** : Male
- Date Of Birth** : 17-12-1999
- Nationality** : Bangladeshi
- Marital Status** : Unmarried
- Religion** : Islam
- NID Card** : 7804930241
- Driving Licence** : Yes
- Blood Group** : B+
- Height** : 5 ft 4 lch
- Weight** : 62kg

TRAINING

- Diploma in Software Application (6 Months)**
Postal Academy Rajshahi (2018)