

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/390 403

Date:10-09-2025

Employee Information

Employee Name:	Uzzal Kumar Das	Separation Effective Date:	18-Jul-25
Employee ID:	22066	Length of Service:	0 years 5 Months 22 Days
Post Name:	Microfinance Officer (Probationary)	Salary paid up to:	30-Jun-25
Branch / Department:	Rajoir Madaripur	Separation Type:	Discontinue of Service
Branch / Department Code	0254	Notice Period:	0 Month
Employment Type:	Probationary	Notice Period Completed:	0 Month
Date of joining:	26-Jan-2025	Annual Leave Encashment Balance	0 Days
Date of Confirmation:		Leave without Pay (Days)	0 Days
Resignation Submission Date		Contact Number	1735490202
Last Working Day	17-Jul-2025	Email ID :	

Salary Information	Amount	Day's	Amount
Gross	18,000	17	9,871
A.Total salary Dues			9,871

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity				
B.Total Gratuity Dues				

Additional Payment	Amount
Leave Encashment	
TA & DA / Field trips	
DSA	2,468
Motor Cycle Allowance	
Ancholik Allowance	
Shurakkha Bhata	
Due Distance Allowance	
Security Deposit	
Security Deposit Interest	15,000
Over Time (March & April,2025)	375
C.Total Additional Payment	17,843

Deductions	Amount (S)
Financial Misappropriation	
Motorcycle Loan	
Mobile Phone Handset Loan	
Mobile Phone Subsidy	
Security Deposit	
Security Deposit Interest	
One Month Salary	
Abashon Rent	
Income Tax	300
D.Total Deduction	
E.Total Payable / Receivable (A+B+C-D)	300
	27,414

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution		- PF Loan (Principal)	
Organization Contribution		- PF Loan (Interest)	
Profit on Employees Contribution			
Profit on Organization Contribution			
Total		- Total PF Payable	

Total Salary & Others (E)	27,414
Total Provident Fund	
Total End of Service Benefit	27,414
Twenty Seven Thousand Four Hundred Fourteen Taka Only.	

Process and Calculation
is Audited based on
supporting documents

Md. Abdul Halim
Senior Director
Head of Finance
Shakti Foundation
for Disadvantaged Women

Prepared By M. Rahman
10.09.25

Reviewed By

Approved By

Employee Acknowledgement

BIDT 27,414 ☐ Received From/ ☐ Paid To Shakti Foundation

Receiver's Name:

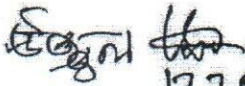
Signature & Date:

In Words: Twenty Seven Thousand Four Hundred Fourteen Taka Only.

Employee Personal Bank Account Information

Required Information

01. Employee EIN : 23044
02. Account Holder Name: Uzal kumer das
03. Bank Account No: 2164211026032
04. Bank Name: Praion Bank
05. Bank Branch Name: Saver
06. Employee Mobile No: 01735-490202

07. Employee Name & Signature: 
17.7.25

Verified By Supervisor's

Name (BM): Md. Abu Salah

EIN: 00908

Signature: 

Date: 22/07/2025

Verified By Supervisor's

Name (AS): Khan Abu Keshem

EIN: 00910

Signature: 

Date:

29-7-25
Khan Abu Keshem
Area Supervisor
EIN: 00910
Shakti Foundation