

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/472

Date:05-11-2025

Employee Information

Employee Name:	Rajib Debnath	Separation Effective Date:	01/Sep/25
Employee ID:	21372	Length of Service:	1 years 0 Months 0 Days
Post Name:	Zonal Health Coordinator	Salary paid up to:	31-Jul-25
Branch / Department:	Dhaka B	Separation Type:	Discontinuation of Service
Branch / Department Code	0006	Notice Period:	01 Month
Employment Type:	Probationary	Notice Period Completed:	0 Months 2 Days
Date of joining:	1-Sep-2024	Annual Leave Encashment Balance	0 Days
Date of Confirmation:		Leave without Pay (Days)	0 Days
Resignation Submission Date	30-Aug-2025	Contact Number	01760074932
Last Working Day	31-Aug-2025	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	39,000	31	39,000
A.Total salary Dues			39,000

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
B.Total Gratuity Dues				-

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	-
DSA	25,300
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Due Distance Allowance	-
Security Deposit	-
Security Deposit Interest	-
Over Time (March & April,2025)	-
C.Total Additional Payment	25,300

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Income Tax	-
D.Total Deduction	-
E.Total Payable / Receivable (A+B+C-D)	64,300

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	-	- PF Loan (Principal)	-
Organization Contribution	-	- PF Loan (Interest)	-
Profit on Employees Contribution	-		-
Profit on Organization Contribution	-		-
Total	-	- Total PF Payable	-

Total Salary & Others (E)	64,300
Total Provident Fund	
Total End of Service Benefit	64,300
Sixty Four Thousand Three Hundred Taka Only.	

**Process and Calculation
is Audited based on
supporting documents**

Md. Abdul Halim
Senior Director
Head of Finance
Shakti Foundation
for Disadvantaged Women

[Signature] 5.11.25

Prepared By

[Signature] 5.11.25

Checked By

Reviewed By

[Signature] 5.11.2025

Director

Approved By

Employee Acknowledgement

BDT 64,300	<input type="checkbox"/> Received From/	<input type="checkbox"/> Paid To Shakti Foundation	Receiver's Name:
In Words: Sixty Four Thousand Three Hundred Taka Only.			Signature & Date:

checked by
[Signature]

Employee Personal Bank Account Information

Required Information

01. Employee EIN :

21372

02. Account Holder Name:

Rajib Dabnath

03. Bank Account No:

3521101055303

04. Bank Name:

Pubali Bank PLC

05. Bank Branch Name:

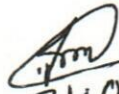
Chowkidarhi, Sylhet.

06. Employee Mobile No:

01760074932

07. Employee Name & Signature:

Rajib Dabnath


31.08.25

Verified By Supervisor's

Name (BM):

EIN:

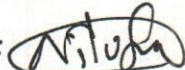
Signature:

Date:

Verified By Supervisor's

Name (AS): Nilufa Kurnin

EIN: 18561

Signature: 

Date: 09.09.25.