

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/681

Date:01-12-2025

Employee Information

Employee Name:	Wasim Akram	Separation Effective Date:	04-May-25
Employee ID:	19529	Length of Service:	2 years 0 Months 25 Days
Post Name:	Microfinance Officer	Salary paid up to:	30-Apr-25
Branch / Department:	Keshabpur Jashore	Separation Type:	No Longer in Service
Branch / Department Code	0473	Notice Period:	01 Month
Employment Type:	Permanent	Notice Period Completed:	4 Months 4 Days
Date of joining:	9-Apr-2023	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Jul-2023	Leave without Pay (Days)	0 Days
Resignation Submission Date		Contact Number	01626252535
Last Working Day	30-Apr-2025	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	25,402	0	-
A.Total salary Dues			-

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
B.Total Gratuity Dues				-

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	-
DSA	-
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Due Distance Allowance	-
Security Deposit	15,000
Security Deposit Interest	2,113
Over Time (March & April,2025)	-
C.Total Additional Payment	17,113

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	25,402
Abashon Rent	-
Income Tax	-
D.Total Deduction	25,402
E.Total Payable / Receivable (A+B+C-D)	(8,289)

Provident Fund			
Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	20,748	PF Loan (Principal)	-
Organization Contribution	-	PF Loan (Interest)	-
Profit on Employees Contribution	1,833		-
Profit on Organization Contribution	-		-
Total	22,581	Total PF Payable	-

Total Salary & Others (E)	(8,289)
Total Provident Fund	22,581
Total End of Service Benefit	14,292
Fourteen Thousand Two Hundred Ninety Two only	

Prepared By: *M. Rahman* 01/12/25
Checked By: *Rashid* 01/12/25
Reviewed By: *Kamrul Hasan* 02.12.2025
Director

Employee Acknowledgement	Process and Calculation is Audited based on supporting documents	Approved By
BDT 14,292	Internal Audit and Legal Department Shakti Foundation for Disadvantaged Women	Signature & Date:
Fourteen Thousand Two Hundred Ninety Two only		

Checked by
AAO

Employee Personal Bank Account Information

Required Information

01. Employee EIN :

19529

02. Account Holder Name:

Wasim Akram

03. Bank Account No:

0210140787811

04. Bank Name:

IFIC


05. Bank Branch Name:

Nowpata

06. Employee Mobile No:

01626252535, 0937517625

07. Employee Name & Signature:

Wasim Akram, 

Verified By Supervisor's


Name (BM):

Oliullah

EIN:

10583

Signature:



Date:

20-7-25

Verified By Supervisor's

Name (AS):

EIN:

Signature:

Date:


Mobarak Ali
EIN-01087
Area Supervisor
Shakti Foundation