

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/535

Date:22-10-2025

Employee Information

Employee Name:	Md. Ali Noor Hossain	Separation Effective Date:	25-May-25
Employee ID:	12692	Length of Service:	6 years 7 Months 8 Days
Post Name:	Microfinance Officer	Salary paid up to:	31-Mar-25
Branch / Department:	Gazipur-Chowrasta Gazipur	Separation Type:	Resignation
Branch / Department Code	0313	Notice Period:	01 Month
Employment Type:	Parmanent	Notice Period Completed:	1 Months 1 Days
Date of joining:	17-Oct-2018	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-May-2019	Leave without Pay (Days)	0 Days
Resignation Submission Date	24-Apr-2025	Contact Number	01767960659
Last Working Day	24-May-2025	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	25,326	54	44933
A.Total salary Dues			44,933

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	10,130	7	1	70,910
B.Total Gratuity Dues				70,910

Additional Payment	Amount
Security Allowance & Field Trips	-
TA & DA / Field trips	-
DSA	7,984
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Distance Allowance	-
Security Deposit	-
Security Deposit Interest	13,500
Over Time (March & April,2025)	2,419
C.Total Additional Payment	23,903

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	8,620
Security Deposit	3,109
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Income Tax	600
D.Total Deduction	-
E.Total Payable / Receivable (A+B+C-D)	127,417

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	49,450	PF Loan (Principal)	-
Organization Contribution	49,450	PF Loan (Interest)	-
Profit on Employees Contribution	11,207		-
Profit on Organization Contribution	11,207		-
Total	121,314	Total PF Payable	-

Total Salary & Others (E)	127,417
Total Provident Fund	121,314
Total End of Service Benefit	248,731
In Words: Two Lac Forty Eight Thousand Seven Hundred Thirty One Taka Only.	

Prepared By: M. Rahman 22/10/25
 Checked By: [Signature] 22/10/25
 Reviewed By: [Signature] 23/10/25
 Approved By: [Signature] 23/10/25

Employee Acknowledgement	Internal Audit and Legal Department	Receiver's Name:	Signature & Date:
BTD 248,731 <input type="checkbox"/> Received From/ <input type="checkbox"/> Paid To Shakti Foundation	Shakti Foundation for Disadvantaged Women		
In Words: Two Lac Forty Eight Thousand Seven Hundred Thirty One Taka Only.			

checked by [Signature]

Employee Personal Bank Account Information

Required Information

01. Employee EIN :

12602

02. Account Holder Name:

MD. ALI NOOR HOSSAIN

03. Bank Account No:

2111030214985

04. Bank Name:

DBBL

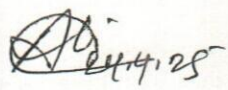
05. Bank Branch Name:

Pallabi Branch

06. Employee Mobile No:

01767060650

07. Employee Name & Signature:

MD. ALI NOOR HOSSAIN  24.4.25

Verified By Supervisor's

Name (BM): MD. Taizul Islam

EIN: 09980

Signature: 

Date:

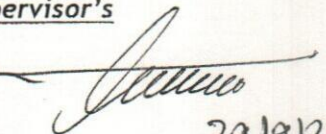
Verified By Supervisor's

Name (AS):

EIN:

Signature:

Date:


29/9/20
Tapar Kumar Dey
EIN-01207
Area Supervisor
Shakti Foundation.