

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/397

Date:07-09-2025

Employee Information

Employee Name:	Md. Abdullah Al Mamun	Separation Effective Date:	07-Jul-25
Employee ID:	9993	Length of Service:	8 years 5 Months 22 Days
Post Name:	Branch Manager	Salary paid up to:	30-Jun-25
Branch / Department:	Heako, Chattogram	Separation Type:	Dismiss
Branch / Department Code	0506	Notice Period:	0 Month
Employment Type:	Permanent	Notice Period Completed:	6 Months 7 Days
Date of joining:	15-Jan-2017	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Jan-2018	Leave without Pay (Days)	0 Days
Resignation Submission Date		Contact Number	01820318676
Last Working Day	6-Jul-2025	Email ID :	

Salary Information	Amount	Day's	Amount
Gross	37,800	6	7,316
A.Total salary Dues			7,316

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
B.Total Gratuity Dues				-

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	-
Snacks Allowance	8,355
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	2,984
Due Distance Allowance	-
Security Deposit	-
Security Deposit Interest	4,000
Over Time (March & April,2025)	716
C.Total Additional Payment	16,055

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Income Tax	-
D.Total Deduction	-
E.Total Payable / Receivable (A+B+C-D)	23,371

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	66,772	PF Loan (Principal)	-
Organization Contribution	66,772	PF Loan (Interest)	-
Profit on Employees Contribution	16,441		-
Profit on Organization Contribution	16,440		-
Total	166,425	Total PF Payable	-

Total Salary & Others (E)	23,371
Total Provident Fund	166,425
Total End of Service Benefit	189,796

One Lac Eighty Nine Thousand Seven Hundred Ninety Six Taka Only.

Prepared By M. Rakman 08/09/25
Checked By [Signature] 08/09/25

**Process and Calculation
is Audited based on
supporting documents**

Reviewed by [Signature] 07/09/25
Director

Approved by [Signature]
Mo. Abdul Halim
Senior Director &
Head of Finance
Shakti Foundation
for Disadvantaged Women

Employee Acknowledgement

BDT 189,796 Received From/ Paid To Shakti Foundation

In Words: One Lac Eighty Nine Thousand Seven Hundred Ninety Six Taka Only.

Receiver's Name:

Signature & Date:

checked by
[Signature]

Employee Personal Bank Account Information

Required Information

01. Employee EIN : 09993


02. Account Holder Name: MD ABDULLAH AL MAMUN

03. Bank Account No: 0170105837811

04. Bank Name: IFIC BANK

05. Bank Branch Name: HATHAZARI

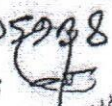
06. Employee Mobile No: 01820318676


Md Abdullah Al Mamun
07. Employee Name & Signature:

Verified By Supervisor's

Name (AM): AS: Md. Abubakar Siddique

EIN: 05998

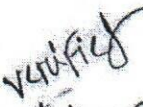
Signature: 

Date: 02/07/25
Md. Abubakar Siddique
Area Supervisor
Shakti Foundation

Verified By Supervisor's

Name (AS):

EIN:

Signature: 

Date: 02/07/25
Md. Mojammel Haque
Regional Head
Shakti Foundation.