Shakti Foundation For Disadvantaged Women **Employee Final Settlement**

Reference: Shakti/ Finance /Treasury/EFS/2025/642 Employee Information

Date:13-11-2025

Employee Information	Cunach Dag		In	
Employee Name: Employee ID:	Suresh Das		Separation Effective Date:	07-Nov-25
Employee ID: Post Name:	17263		Length of Service:	3 years 8 Months 18 Days
	Microfinance Officer		Salary paid up to:	30-Sep-25
Branch / Department:	Purbajurain Dhaka		Separation Type:	Resignation
Branch / Department Code	0102		Notice Period:	01 Month
Employment Type:	Permanent		Notice Period Completed:	1 Months 1 Days
Date of joining:	20-Feb-2022		Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Aug-2022		Leave without Pay (Days)	0 Days
Resignation Submission Date	6-Oct-2025		Contact Number	1712251652
Last Working Day	6-Nov-2025		Email ID:	-
Salary Information		Amount	Day's	Amour
Gross		25,078	37	30,094
A.Total salary Dues				30,09
Gratuity Information	Basic	Year	No. of Gratuity	Amoun
Gratuity	-	-	110. Of Gratuity	Amour
B.Total Gratuity Dues		1	-	-
Additional Payment				
eave Encashment				Amour
ΓA & DA / Field trips				
DSA				5,400
Motor Cycle Allowance				
Ancholik Allowance				-
Shurakkha Bhata				
Due Distance Allowance				750
Security Deposit	· ·			2
Security Deposit Interest	50 			-
Over Time (March & April,2025)				-
C.Total Additional Payment	Shake Frundat	IOT (80 9, 11, 2)		6,150
Deductions	Shart Turnet	1		Amount (S
inancial Misappropriation	· ·			
Motorcycle Loan	16 NO\	/ 2028		
Mobile Phone Handset Loan	1 3 1.3			
Mobile Phone Subsidy		ONX		-
Security Deposit	TWO.	W. Marinenconous		
	1	A STATE OF BUILDINGS AND ADDRESS OF THE PARTY OF THE PART		
Security Deposit Interest				
One Month Salary		97		
Abashon Rent				60
ncome Tax				
D.Total Deduction				60
E. Total Payable / Receivable (A+I	3+C-D)			35,64
Provident Fund				
Provident Fund		Amount (S)	Particular (S)	Amount (S)
Provident Fund Particular (S)			Particular (S) PF Loan (Principal)	
Provident Fund Particular (S) Employees Contribution	·	34,661		
Provident Fund Particular (S) Employees Contribution Drganization Contribution	,	34,661 34,661	PF Loan (Principal)	
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution	,	34,661 34,661 3,567	PF Loan (Principal)	
Provident Fund Particular (S) Employees Contribution Organization Contribution rofit on Employees Contribution rofit on Organization Contribution		34,661 34,661 3,567 3,567	PF Loan (Principal)	
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total		34,661 34,661 3,567 3,567 76,456	PF Loan (Principal) PF Loan (Interest) Total PF Payable	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total Total Salary & Others (E)		34,661 34,661 3,367 3,567 76,456	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total Total Salary & Others (E) Total Provident Fund		34,661 34,661 3,567 3,567 76,456 Proces	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited Mased on	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total Total Salary & Others (E) Total Provident Fund Total End of Service Benefit		34,661 34,661 3,567 3,567 76,456 Proces	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Fotal Fotal Salary & Others (E) Fotal Provident Fund Fotal End of Service Benefit		34,661 34,661 3,567 3,567 76,456 Proces	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited Mased on	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total Total Salary & Others (E) Total Provident Fund Total End of Service Benefit		34,661 34,661 3,567 3,567 76,456 Proces is Atl	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited Dased On riting documents	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Fotal Cotal Salary & Others (E) Fotal Provident Fund Fotal End of Service Benefit One Lac Twelve Thousand One Hur		34,661 34,661 3,567 3,567 76,456 Proces IS AU SUPPO	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited Dased on orting documents	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Fotal Fotal Salary & Others (E) Fotal Provident Fund Fotal End of Service Benefit One Lac Twelve Thousand One Hur Prepared By 13/11-25	idred Taka Only.	34,661 34,661 3,567 3,567 76,456 Proces Is All Suppo	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited based on Prting documents	Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Fotal Cotal Salary & Others (E) Fotal Provident Fund Fotal End of Service Benefit One Lac Twelve Thousand One Hur	idred Taka Only.	34,661 34,661 3,567 3,567 76,456 Proces is Atl suppo	PF Loan (Principal) PF Loan (Interest) Frotal PF Payable s and Calculation direct passed on arting documents By In 185173	Amount (S)
Provident Fund Particular (S) Employees Contribution Proganization Contribution Profit on Employees Contribution Profit on Organization Co	idred Taka Only.	34,661 34,661 3,567 3,567 76,456 Proces is Atl suppo	PF Loan (Principal) PF Loan (Interest) Frotal PF Payable s and Calculation direct passed on arting documents By In 185173	Amount (S) 35,6 76,4 112,10 Amount (S)
Provident Fund Particular (S) Employees Contribution Organization Contribution Profit on Employees Contribution Profit on Organization Contribution Total Total Salary & Others (E) Total Provident Fund Total End of Service Benefit One Lac Twelve Thousand One Hum Application Trepared By 1311-25 Employee Acknowledgement	idred Taka Only.	34,661 34,661 3,567 3,567 76,456 Proces is Atl suppo	PF Loan (Principal) PF Loan (Interest) Fotal PF Payable s and Calculation Idited based on Prting documents	Amount (S)

