

**Shakti Foundation For Disadvantaged Women**  
**Employee Final Settlement**

Reference: Shakti/ Finance /Treasury/EFS/2025/611

Date:28-10-2025

**Employee Information**

Employee Name:	Dilip Kumar Dhali	Separation Effective Date:	26-Aug-25
Employee ID:	13243	Length of Service:	6 years 6 Months 20 Days
Post Name:	Area Supervisor	Salary paid up to:	31-Jul-25
Branch / Department:	Chandpur Area	Separation Type:	Resignation
Branch / Department Code	50010023	Notice Period:	0 Month
Employment Type:	Permanent	Notice Period Completed:	0 Months 1 Days
Date of joining:	6-Feb-2019	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Nov-2019	Leave without Pay (Days)	0 Days
Resignation Submission Date	25-Aug-2025	Contact Number	01710157738
Last Working Day	25-Aug-2025	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	50,000	25	40,323
<b>A.Total salary Dues</b>			<b>40,323</b>

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	20,000	7	1	140,000
<b>B.Total Gratuity Dues</b>				<b>140,000</b>

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	8,065
DSA	-
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Distance Allowance	-
Security Deposit	30,000
Security Deposit Interest	5,378
Over Time ( March & April,2025)	-
<b>C.Total Additional Payment</b>	<b>43,443</b>

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	22,300
Mobile Phone Subsidy	699
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Income Tax	417
<b>D.Total Deduction</b>	<b>23,416</b>
<b>E.Total Payable / Receivable (A+B+C-D)</b>	<b>200,350</b>

**Provident Fund**

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	103,816	PF Loan (Principal)	-
Organization Contribution	103,816	PF Loan (Interest)	-
Profit on Employees Contribution	20,691		-
Profit on Organization Contribution	20,691		-
<b>Total</b>	<b>249,014</b>	<b>Total PF Payable</b>	<b>-</b>

<b>Total Salary &amp; Others (E)</b>	200,350
<b>Total Provident Fund</b>	249,014
<b>Total End of Service Benefit</b>	<b>449,364</b>

Three Lakh Seventy Eight Thousand Six Hundred Eight only

Prepared By 30.10.25 Checked By 30.10.25

**Process and Calculation**  
**is Audited based on**  
**supporting documents**

Reviewed By 30.10.25  
Director

Approved By 30.10.25  
Director

**Employee Acknowledgement**

BDT 449,364 received From/            Paid To Shakti Foundation

Receiver's Name:

Signature & Date:

Three Lakh Seventy Eight Thousand Six Hundred Eight only

checked by AAV



# Employee Personal Bank Account Information

## Required Information

01. Employee EIN :

13243

02. Account Holder Name:

DILIP KUMAR DHALI.

03. Bank Account No:

1055589570001

04. Bank Name:

BRAC BANK PLC

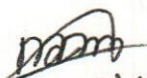
05. Bank Branch Name:

LAKSHAM BRANCH

06. Employee Mobile No:

01710157738

07. Employee Name & Signature:

  
26/08/25

## Verified By Supervisor's

Name (BM): Md. Shamsul Huda

EIN: 04307

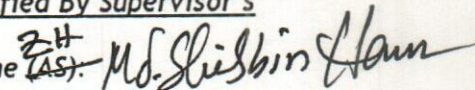
Signature: 

Date: 26.08.25

Md. Shamsul Huda  
EIN: 04307  
Region Head  
Shakti Foundation

## Verified By Supervisor's

Name

  
(Asst.) Md. Shabbir Hossain

EIN:

00499

Signature: 

Date:

17/09/25  
Mohammad Shabbir Hasan  
Zonal Head, Cumilla Zone  
Shakti Foundation for  
Disadvantaged Women