## Shakti Foundation For Disadvantaged Women Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/650

Date:20-11-2025

| Employee Name:   | Md. Abdur Rahim          |   | Separation Effective Date:  | 11/Sep/25  |
|--|--------------------------|---|---|--|
| Employee ID:   | 21825                    |   | Length of Service:  | 0 years 9 Months 3 Days                              |
| Post Name:   | Microfinance Officer     |   | Salary paid up to:  | 31-Aug-25  |
| Branch / Department:   | Ershadnagar Gazipur      |   | Separation Type:  | Resignation  |
| Branch / Department Code   | 0048                     |   | Notice Period:  | 01 Month   |
| Employment Type:   | Permanent                |   | Notice Period Completed: Annual Leave Encashment Balance Leave without Pay (Days) Contact Number        | 0 Months 8 Days<br>0 Days<br>0 Days<br>01722798172   |
| Date of joining:   | 8-Dec-2024               |   |   |  |
| Date of Confirmation:  | 1-Jun-2025               |   |   |  |
|  |                          |   |   |  |
| Resignation Submission Date  | 3-Sep-2025               |   |   |  |
| Last Working Day   | 10-Sep-2025              |   | Email ID:   | -  |
| Calam Information  |                          |   |   |  |
| Salary Information   |                          | Amount  | Day's   | Amou   |
| Gross  |                          | 23,000  | 10  | 7,66   |
| A.Total salary Dues  |                          |   |   | 7,6  |
|  |                          |   |   |  |
| Gratuity Information   | Basic                    | Year  | No. of Gratuity   | Amou   |
| Gratuity   | -                        | _   | TOTAL SERVICE -   |  |
| B.Total Gratuity Dues  |                          |   |   |  |
|  |                          |   |   | In its above the                                     |
| Additional Payment   |                          |   |   | Amou   |
| Leave Encashment   |                          |   |   | - Amou   |
| TA & DA / Field trips  |                          |   |   | 66   |
| One Month Salary   |                          |   |   | 23,00  |
| Motor Cycle Allowance  |                          | In the last squares of the last state of                      |   | 23,00  |
| Ancholik Allowance   |                          |   |   | •  |
| Shurakkha Bhata  |                          |   |   |  |
| Oue Distance Allowance   |                          |   |   | -  |
|  |                          |   |   |  |
| ecurity Deposit  |                          |   |   | 15,00  |
| ecurity Deposit Interest   |                          |   |   | 450  |
| Over Time (March & April,2025)   |                          |   |   | -  |
| C.Total Additional Payment   |                          |   |   | 39,11  |
| inancial Misappropriation  |                          |   | 7   | Amount (   |
| Deductions Financial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  | Snahi Sun                | lation  |   | Amount (S  |
| inancial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  | 1 Strain Source          | 19110   |   |  |
| Financial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  Security Deposit   | 13mm sound               | 19110   |   | 15,00  |
| Financial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  Security Deposit  Security Deposit Interest  | 130000                   | 19110   |   | 15,00  |
| Inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary   | 177                      | 19110   |   | 15,0   |
| inancial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  ecurity Deposit  ecurity Deposit Interest  One Month Salary  Lbashon Rent   | 12                       | 19110   |   | 15,00<br>44<br>23,00                                 |
| inancial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  ecurity Deposit  ecurity Deposit Interest  one Month Salary  abashon Rent  ncome Tax  | Shake Sun                | 19110   |   | 15,00<br>44<br>23,00                                 |
| Motorcycle Loan Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary Subashon Rent Subashon Rent Subashon Rent Subashon Rent Subashon Rent Subashon Rent   | TIME:                    | 19110   |   | 15,00<br>44<br>23,00                                 |
| Motorcycle Loan Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary Subashon Rent Subashon Rent Subashon Rent Subashon Rent Subashon Rent Subashon Rent   | TIME:                    | 19110   |   | 15,00<br>44<br>23,00<br>30<br>38,7                   |
| inancial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy  security Deposit  security Deposit Interest  One Month Salary  Abashon Rent  Income Tax  D. Total Deduction  Total Payable / Receivable (A+E  | TIME:                    | NOV 1325  |   |  |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary Subashon Rent Success Substantial Deduction Come Tax Come Tay | TIME:                    | 19110   | Particular (S)  | 15,00<br>4:<br>23,00<br>33<br>38,7:<br>8,00          |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy security Deposit security Deposit Interest One Month Salary Subashon Rent succome Tax D. Total Deduction Total Payable / Receivable (A+E Provident Fund Particular (S) Imployees Contribution   | TIME:                    | Amount (S)  |   | 15,00<br>44<br>23,00<br>30<br>38,7'                  |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy security Deposit security Deposit Interest One Month Salary Subashon Rent succome Tax D. Total Deduction Total Payable / Receivable (A+E Provident Fund Particular (S) Imployees Contribution   | TIME:                    | Amount (S)  | Particular (S)  | 15,00<br>4:<br>23,00<br>33<br>38,7:<br>8,00          |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy security Deposit security Deposit Interest One Month Salary subashon Rent succome Tax D. Total Deduction Total Payable / Receivable (A+E Provident Fund Particular (S) supplementation Supplement     | TIME:                    | Amount (S)  | Particular (S) PF Loan (Principal)  | 15,00<br>4:<br>23,00<br>33<br>38,7:<br>8,00          |
| mancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary Subashon Rent Successory Subashor Rent Subashor Re | TIME:                    | Amount (S) 2,760  | Particular (S) PF Loan (Principal)  | 15,00<br>4:<br>23,00<br>30<br>38,7:<br>8,03          |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy security Deposit security Deposit Interest One Month Salary Subashon Rent successed Tax Directed Payable / Receivable (A+E Provident Fund Particular (S) Sumployees Contribution Support of the Misabour Contribution Supp | TIME:                    | Amount (S) 2,760  | Particular (S) PF Loan (Principal)  | 15,00<br>4:<br>23,00<br>30<br>38,7:<br>8,03          |
| inancial Misappropriation  flotorcycle Loan  flobile Phone Handset Loan  flobile Phone Subsidy  ecurity Deposit  ecurity Deposit Interest  me Month Salary  bashon Rent  accome Tax  Total Deduction  Total Payable / Receivable (A+E  rovident Fund  articular (S)  mployees Contribution  riganization Contribution  rofit on Employees Contribution  rofit on Organization Contribution   | TIME:                    | Amount (S) 2,760  | Particular (S) PF Loan (Principal) PF Loan (Interest)   | 15,00<br>4:<br>23,00<br>33<br>38,7:<br>8,00          |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy ecurity Deposit ecurity Deposit Interest one Month Salary bashon Rent from Tax Total Deduction Total Payable / Receivable (A+E Provident Fund Particular (S) Imployees Contribution Irganization Contribution rofit on Organization Contribution otal   | TIME:                    | Amount (S) 2,760 21 21 (2,781                                 | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable                                 | 15,00 44 23,00 30 38,75 8,00                         |
| inancial Misappropriation flotorcycle Loan flobile Phone Handset Loan flobile Phone Subsidy ecurity Deposit ecurity Deposit Interest me Month Salary bashon Rent scome TaxTotal Payable / Receivable (A+E rovident Fund articular (S) mployees Contribution rganization Contribution rofit on Employees Contribution rofit on Organization Contribution rofit on Organization Contribution rofit on Organization Contribution rotal  | TIME:                    | Amount (S) 2,760 21 (2,781                                    | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation                    | 15,00 4: 23,00 38,72 8,03  Amount (S)                |
| inancial Misappropriation  Motorcycle Loan  Mobile Phone Handset Loan  Mobile Phone Subsidy ecurity Deposit ecurity Deposit Interest one Month Salary bashon Rent scome Tax  Total Payable / Receivable (A+E rovident Fund articular (S) one ployees Contribution reganization Contribution rofit on Employees Contribution rofit on Organization Contribution otal  otal Salary & Others (E)  otal Provident Fund   | TIME:                    | Amount (S) 2,760 21 21 (2,781                                 | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation                    | 15,00 44 23,00 38,72 8,03  Amount (S)                |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy ecurity Deposit ecurity Deposit Interest One Month Salary Obsahon Rent Ocome Tax Octal Payable / Receivable (A+E) Provident Fund articular (S) Imployees Contribution Orift on Employees Contribution Front on Organization Contribution Orift on Organization Contribution Otal Otal Salary & Others (E) Otal Provident Fund Otal End of Service Benefit   | B+C-D)                   | Amount (S)  2,760  21  2,781  Process and is Audited          | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on           | 15,0<br>4<br>23,0<br>3<br>38,7:<br>8,0<br>Amount (S) |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy security Deposit security Deposit Interest One Month Salary Subashon Rent success Subashon Rent success Subashon Rent success Subashon Rent success Subashon Rent sub | B+C-D)                   | Amount (S) 2,760 21 (2,781                                    | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on           | 15,01 4 23,00 38,72 8,00  Amount (S)                 |
| And the second s | n Taka Only.  Checked By | Amount (S) 2,760 21 22,781  Process and is Audited supporting | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on documents | 15,01 4 23,00 38,72 8,00  Amount (S)                 |
| And the second s | n Taka Only.  Checked By | Amount (S) 2,760 21 22,781  Process and is Audited supporting | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on documents | 38,7<br>Amount (S)                                   |
| And the second s | n Taka Only.  Checked By | Amount (S) 2,760 21 22,781  Process and is Audited supporting | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on documents | 15,0 4 23,0 3 38,7 8,0  Amount (S)                   |
| And the second s | n Taka Only.  Checked By | Amount (S) 2,760 21 22,781  Process and is Audited supporting | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on documents | 15,0 4 23,0 3 38,7 8,0  Amount (S)                   |
| inancial Misappropriation Motorcycle Loan Mobile Phone Handset Loan Mobile Phone Subsidy Security Deposit Security Deposit Interest One Month Salary Subashon Rent Subasho | n Taka Only.  Checked By | Amount (S) 2,760 21 2,781  Process and is Audited supporting  | Particular (S) PF Loan (Principal) PF Loan (Interest)  Total PF Payable  Calculation based on documents | 15,0 4 23,0 38,7: 8,0:  Amount (S)                   |

## Employee Personal Bank Account Informaton

## Required Information

| 01. | Emp | loyee | EIN |  |
|-----|-----|-------|-----|--|
|-----|-----|-------|-----|--|

21825

02. Account Holder Name:

Md. Abdur Rahim

03. Bank Account No:

1071260035779

04. Bank Name:

Eastern Bank Ltd.

05. Bank Branch Name:

Mircpurt, Dhaka-

06. Employee Mobile No:

01722-798172

Md. Abdur Rahim /A

07. Employee Name & Signature:

Verified By Supervisor's

Name (BM): Md: Zicuel hoeque

EIN:

Signature:

Date:

Elzygquaggi Co 3b n 9048 Shaktl Foraidation

Verified By Supervisor's

Name (AS): Gronger)

EIN: ZOUL

Signature: Md. Al Amin 102066

Area Supervisor Tongi. Gazipul (3009) Shakti Foundation 26/20/20