

Shakti Foundation For Disadvantaged Women
Employee Final Settlement

Reference: Shakti/ Finance /Treasury/EFS/2025/534

Date:22-10-2025

Employee Information

Employee Name:	Ripon Kumar Karmokar	Separation Effective Date:	29-Nov-24
Employee ID:	18248	Length of Service:	2 years 3 Months 29 Days
Post Name:	Accountant	Salary paid up to:	31-Oct-24
Branch / Department:	Ghatail Tangail	Separation Type:	Resignation
Branch / Department Code	0325	Notice Period:	01 Month
Employment Type:	Parmanent	Notice Period Completed:	0 Months 2 Days
Date of joining:	31-Jul-2022	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Feb-2023	Leave without Pay (Days)	0 Days
Resignation Submission Date	27-Nov-2024	Contact Number	01767401632
Last Working Day	28-Nov-2024	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	25,300	28	23613
A.Total salary Dues			23,613

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
B.Total Gratuity Dues				-

Additional Payment	Amount
Security Allowance & Field Trips	-
TA & DA / Field trips	-
DSA	1,867
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Distance Allowance	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
C.Total Additional Payment	25,300
	27,167

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	25,300
Income Tax	-
D.Total Deduction	-
E.Total Payable / Receivable (A+B+C-D)	25,300
	25,480

Provident Fund

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	20,424	PF Loan (Principal)	-
Organization Contribution	-	PF Loan (Interest)	-
Profit on Employees Contribution	1,540		-
Profit on Organization Contribution	-		-
Total	(21,964)	Total PF Payable	-

Total Salary & Others (E)	25,480
Total Provident Fund	21,964
Total End of Service Benefit	(47,444)
In Words: Forty Seven Thousand Four Hundred Forty Four Taka Only.	

Prepared By <u>M. Rahman</u> 22.10.25	Checked By <u>[Signature]</u> 23.10.25	Reviewed By <u>[Signature]</u> 23.10.2025	Approved By <u>[Signature]</u> 23.10.2025
Employee Acknowledgement		Internal Audit and Legal Department	
BDT 47,444	Received From/	Receiver's Name:	
In Words: Forty Seven Thousand Four Hundred Forty Four Taka Only.		Signature & Date:	

checked by
[Signature]

Employee Personal Bank Account Informaton

Required Information

01. Employee EIN :

18248

02. Account Holder Name:

Ripon Kumar Karmokar

03. Bank Account No:

1052752390001

04. Bank Name:

BRA@ BANK


05. Bank Branch Name:

Minpur, Dhaka (Routing No- 060262983)

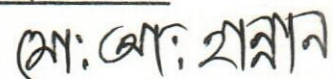
06. Employee Mobile No:

01767-401632

07. Employee Name & Signature:


Ripon Kumar Karmokar
(EIN-18248)

Verified By Supervisor's

Name (BM): 

EIN: 20608

Signature: 

Date: 26/22/2028

Verified By Supervisor's

Name (AS): Md. Mahabub Rahman

EIN: 13915

Signature: 

Date: 30-07-25