

**Shakti Foundation For Disadvantaged Women  
Employee Final Settlement**

Reference: Shakti/ Finance /Treasury/EFS/2025/572

Date:11-11-2025

**Employee Information**

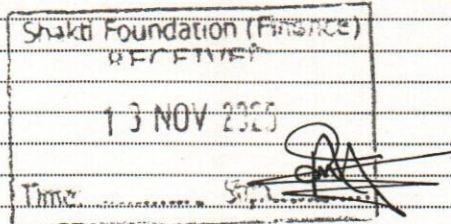
Employee Name:	Md. Ashraf Ali	Separation Effective Date:	29-Aug-2024
Employee ID:	21144	Length of Service:	0 years 1 Months 2 Days
Post Name:	Microfinance Officer (Probationary)	Salary paid up to:	31-Jul-24
Branch / Department:	Shibbati Bogura	Separation Type:	Dismiss
Branch / Department Code	0052	Notice Period:	0 Month
Employment Type:	Probationary	Notice Period Completed:	0 Month
Date of joining:	27-Jul-2024	Annual Leave Encashment Balance	0 Days
Date of Confirmation:		Leave without Pay (Days)	0 Days
Resignation Submission Date		Contact Number	01927886234
Last Working Day	29-Aug-2024	Email ID :	-

Salary Information	Amount	Day's	Amount
Gross	18,000	29	16,839
<b>A.Total salary Dues</b>			<b>16,839</b>

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	-	-	-	-
<b>B.Total Gratuity Dues</b>				<b>-</b>

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	1,871
DSA	-
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Distance Allowance	-
Security Deposit	15,000
Security Deposit Interest	-
VTS Tracker	-
<b>C.Total Additional Payment</b>	<b>16,871</b>

Deductions	Amount (S)
Financial Misappropriation	3,747
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Others	-
<b>D.Total Deduction</b>	<b>3,747</b>
<b>E.Total Payable / Receivable (A+B+C-D)</b>	<b>29,963</b>



**Provident Fund**

Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	-	PF Loan (Principal)	-
Organization Contribution	-	PF Loan (Interest)	-
Profit on Employees Contribution	-		-
Profit on Organization Contribution	-		-
<b>Total</b>	-	<b>Total PF Payable</b>	-

<b>Total Salary &amp; Others (E)</b>	29,963
<b>Total Provident Fund</b>	-
<b>Total End of Service Benefit</b>	<b>29,963</b>
In Words: Twenty Nine Thousand Nine Hundred Sixty Three Taka Only.	

**Process and Calculation  
is Audited based on  
supporting documents**

Md. Abdul Hannan  
Senior Director,  
Head of Finance  
Shakti Foundation  
for Disadvantaged Women

Prepared By M. Rahman 11.11.25  
Checked By Rashid 11.11.25

Reviewed By Md. Ashraf Ali  
Director

Approved By

<b>Employee Acknowledgement</b>	
BDT 29,963	Received From/ <input type="checkbox"/> Paid To Shakti Foundation
In Words: Twenty Nine Thousand Nine Hundred Sixty Three Taka Only.	
Receiver's Name: <u>Md. Ashraf Ali</u> Signature & Date: <u>11/11/25</u>	

Checked by  
11/11/25



# Employee Personal Bank Account Information

## Required Information

01. Employee EIN :

21144

02. Account Holder Name:

MD: Ashraf Ali

03. Bank Account No:

1071260026213

04. Bank Name:

Eastern Bank

05. Bank Branch Name:

Boguna Sadar, Salmatha

06. Employee Mobile No:

01927886234.

07. Employee Name & Signature:

MD: Ashraf Ali

## Verified By Supervisor's

Name (BM): MD. Shamim

EIN: 20728

Signature: 


Date: 29.08.24

Md. Shamim Hossain  
Branch Manager (20728)  
Shakti Foundation  
Shibbati, Bogura

## Verified By Supervisor's

Name (AS): MD. Delshad Ali

EIN: 00695

Signature: 

Date: 29.08.2024

Md. Delshad Ali  
Area Supervisor  
Shakti Foundation For  
Disadvantaged Women  
ID: No. 00695