

**Shakti Foundation For Disadvantaged Women
Employee Final Settlement**

Reference: Shakti/ Finance /Treasury/EFS/2025/286

Date: 19-02-26

Employee Information

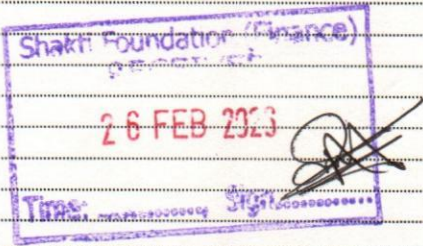
Employee Name:	Md. Nuronbi	Separation Effective Date:	18-Nov-25
Employee ID:	12641	Length of Service:	7 years 1 Months 11 Days
Post Name:	Branch Manager	Salary paid up to:	30-Sep-25
Branch / Department:	Palashbari Gaibandha	Separation Type:	Resignation
Branch / Department Code	0219	Notice Period:	01 Month
Employment Type:	Permanent	Notice Period Completed:	1 Months 5 Days
Date of joining:	7-Oct-2018	Annual Leave Encashment Balance	0 Days
Date of Confirmation:	1-Apr-2019	Leave without Pay (Days)	0 Days
Resignation Submission Date	13-Oct-2025	Contact Number	01722855746
Last Working Day	17-Nov-2025	Payment Account :	Salary

Salary Information	Amount	Day's	Amount
Gross	42,400	48	66,427
A.Total salary Dues			66,427

Gratuity Information	Basic	Year	No. of Gratuity	Amount
Gratuity	16,960	7	1	118,720
B.Total Gratuity Dues				118,720

Additional Payment	Amount
Leave Encashment	-
TA & DA / Field trips	17,967
DSA	-
Motor Cycle Allowance	-
Ancholik Allowance	-
Shurakkha Bhata	-
Due Distance Allowance	-
Security Deposit	20,000
Security Deposit Interest	3,533
Over Time (March & April,2025)	-
C.Total Additional Payment	41,500

Deductions	Amount (S)
Financial Misappropriation	-
Motorcycle Loan	-
Mobile Phone Handset Loan	-
Mobile Phone Subsidy	-
Security Deposit	-
Security Deposit Interest	-
One Month Salary	-
Abashon Rent	-
Income Tax	834
D.Total Deduction	834
E.Total Payable / Receivable (A+B+C-D)	225,813



 Shakti Foundation (Finance)
 26 FEB 2023
 Md. Anwarul Karim

Provident Fund			
Particular (S)	Amount (S)	Particular (S)	Amount (S)
Employees Contribution	93,704	PF Loan (Principal)	-
Organization Contribution	93,704	PF Loan (Interest)	-
Profit on Employees Contribution	23,605		-
Profit on Organization Contribution	23,604		-
Total	234,617	Total PF Payable	-

Total Salary & Others (E)	225,813
Total Provident Fund	234,617
Total End of Service Benefit	460,430

Four Lac Sixty Thousand Four Hundred Thirty Taka Only.
 Prepared By: *[Signature]* 19.02.26
 Checked By: *[Signature]* 19.02.26

Process and Calculation
 is Audited based on
 supporting documents
 Md. Anwarul Karim
 General Manager
 Assistant Audit & Legal Department
 Internal Audit for Disadvantaged Women
 Shakti Foundation for Disadvantaged Women

Approved By: *[Signature]* 19.02.26
 Md. Abdul Halim
 Senior Director &
 Head of Finance &
 Shakti Foundation for
 Disadvantaged Women

Employee Acknowledgement		Receiver's Name:
BDT 460,430	<input type="checkbox"/> Received From/ <input type="checkbox"/> Paid To Shakti Foundation	
In Words: Four Lac Sixty Thousand Four Hundred Thirty Taka Only.		Signature & Date:

checked by
AAW