29

MFP

Forms & Printing

Date:21.07.2026

To,

Finance Department,
Shakti Foundation for Disadvantaged women.

Please arrange the following payment against Shakti/PO260706000002

Sl No	On favor of	Work Order Amount (Excluding Vat & tax)	Invoice Amount (Excluding Vat & tax)	Advance Amount	Payable to Vendor (Excluding Vat & tax)	Approved Ref no.	Purpose
1	Alif Traders	BDT 45,000/-	BDT 45,000/-	BDT 0.00	BDT 45,000/-	Approved by Head Of procurement	Purchase 10,000 pcs PVC Branding Envelope for Branch

In Words: Forty-Five Thousand Taka Only.

Please Pay the amount through EFT as per bellow details:

Account Name: M/S AlIF TRADERS.
Bank Name: NCC Bank
Branch Name: Mogbazar
A/C No- CD 0011-0210031274
Routing No- 160274189

Finance Department
Total Bill Tk. 54473/-
(-)TDS @ 5 % Tk. 2368/-
(-)VDS @ 15 % Tk. 7105/-
Total Payable Tk. 45000/-
(-) Advanced Adj. Tk.
Net Payable Tk. 45000/-
Signature & Date

Tamimul Islam
Prepared by

Md. Abul Hasham Mozumder
Head of Procurement

Finance Department

Checked By
Internal Control and Legal Department
Shakti Foundation for Disadvantaged Women

23.07.26
Md. ... Hoque
Deputy General Manager
Assistant Audit Coordinator
Internal Audit & Legal Department
Shakti Foundation for Disadvantaged Women

Shakti Foundation (Finance)
RECEIVED
23 JUL 2026
Time:................ Sign:................

ALIF TRADERS

1383/8/14 NATUNBAGH,TALTALA.RAMPURA , DHAKA

Mail:aliftraders75.bd@gmail.com Mobile:01819271499

DATE.16.07.2026. BILL- 04.

TO.

SHAKTI FOUNDATION FOR DISADVANTAGED WOMEN.

H=04,R=01,BLOCK=A,SECTION=11,PALLABI,MIRPUR,DH=1216

SUB: BILL WORK ORDER REF NO SHAKTI/260706000002.ITEM ID 100637.

DEAR SIR

01 PLASTIC ENVELOP/KHAM(AS PER SAMPLE) 10,000/PCS TK 4.50/PCS TK45,000/00

SIZE-9.00" X 4.50" BRANDING - TWO COLOR.

IN WARD.TAKA FORTY FIVE THOUSAND ONLY.

THIS BILL WITHOUT VAT,TEX.

BANK NAME: M/S ALIF TRADERS.

A/C NO CD 0011-0210031274.

N,C,C BANK LTD.MOGHBAZAR BR,DH.

SWIFT BIC NCLBDDHMGB.

ROUTING NO 160274189.

Thanks

M/S. Alif Traders

FOR,ON BEHALF

ALIF TRADERS

Received By

16/07/2026

Procurment Stock (Mirpur)
Shakti Foundation
House # 05 Road # 04 Block # A
Section # 11 Mirpur Pallabi Dhaka-1216

22/07/26

Tamim Islam
Assistant Manager
Procurement Department
Shakti Foundation
for Disadvantaged Women

PUCHASE ENTRY CONFIRMED
PROCUREMENT DEPARTMENT
NAME: Rashed Jaman
SIGNATURE:
DATE: 16.07.2026