Date: 30.06.2026
Shakti Foundation for Disadvantaged Women
Procurement Department
Payment Requisition Form:

Sl No	On favor of	PR-NO	Total Bill (Excluding VAT & AIT)	Advance Amount	Purpose of	Approved No	Mode of payment
1	A.N.M Imamul Hassan (23469)	260623000004	150	150	1Pcs Socket Converter for Level-5.	Approved By Procurement Head (Financial Year 2025-2026)	Adjustment
2		260623000006	500	500	25Pcs Duster Towel for H/O.		
3		260623000009	220	220	1Pcs Tube Light for Level-9		
4		260624000015	2,800	2,800	Repalce Chair Handle for Level-1 Admin Dept.		
5		260624000016	6,400	6,400	16Pcs Umbrella for 16 Vehicle.		
6		260623000002	160	160	1Packet Cable Tie & 20Feet Hose Pipe for Level-3 IT.		
7		260623000003	40	40	2Pcs Black Tape for Level-3 IT.		
		Total	10,270	10,270			

N WORD: Ten Thousand Two Hundred & Seventy taka Only.

30/06/2026

A.N.M Imamul Hassan
Procurement Dept

30/06/26
Md.Abul Hasham Mozumder
Head of Procurement

Finance Department

Checked By
Internal Control and Legal Department
Shakti Foundation for Disadvantaged Women
7.7.26
Md. Shahid Ali
Assistant General Manager
Assistant Audit Coordinator
Internal Audit and Legal Department
Shakti Foundation for Disadvantaged Women

Finance Department

Total Bill	Tk.	11,892/-
(-)TDS @ 5 %	Tk.	541/-
(-)VDS @ 10 %	Tk.	1081/-
Total Payable	Tk.	10270/-
(-) Advanced Adj.	Tk.	10,270/-
Net Payable	Tk.	

Signature & Date