Date: 11.07.2026
Shakti Foundation for Disadvantaged Women
Procurement Department
Payment Requisition Form:

ADVANCE

Sl No	On favor of	PR-NO	Total Bill (Excluding VAT & AIT)	Advance Amount	Purpose of	Approved No	Mode of payment
1	A.N.M Imamul Hassan (23469)	260702000007	330	330	1Pcs Lock-11-0338	Approved By Procurement Head (Financial Year 2025-2026)	Cash
2		260705000007	1,000	1,000	Brake Shoe,Brake Oil,Boket.11-0338		
3		260702000008	280	280	Frog Taal Balancing.11-0337		
4		260702000012	3,370	3,370	Gear Cable Change,Armiture,Carbon set,Carbon Bati.11-0372		
5		260702000010	170	170	Brake Oil,Fuse.11-0372		
6		260702000005	940	940	Chain Adjust,Head Light,Tape,AN Switch.11-0339		
7		260702000006	400	400	Colar Cutting work.11-0373		
8		260702000003	1,250	1,250	Weaper Blade,Glass Sticker.28-4384		
9		260702000011	600	600	Weaper Blade 1Set-52-0598		
10		260702000004	650	650	Key Cover.52-0598		
		Total	8,990	8,990			

IN WORD: Eight Thousand Nine Hundred & Ninety taka Only..

13/07/2026

A.N.M Imamul Hassan
Procurement Dept

14.07.26

Md.Abul Hasham Mozumder
Head of Procurement

Finance Department

Shakti Foundation (Finance)
RECEIVED
13 JUL 2026
Time:.................. Sign:.........

Finance Department
Total Bill Tk. 10409/-
(-)TDS @ 5 % Tk. 473/-
(-)VDS @ 10 % Tk. 946/-
Total Payable Tk. 8990/-
(-) Advanced Adj. Tk.
Net Payable Tk. 8990/-
Signature & Date

Checked By
Internal Control and Legal Department
Shakti Foundation for Disadvantaged Women
13.07.26

Md. Ansarul Hoque
Deputy General Manager
Assistant Audit Coordinator
Internal Audit & Legal Department
Shakti Foundation for Disadvantaged Women